



RETURN BIDS TO:

Parks Canada Agency Bid Receiving Unit
 National Contracting Services
 Bid Fax: 1-877-558-2349
 Bid E-mail Address:
soumissionsesest-bidseast@pc.gc.ca

This is the only acceptable email address for responses to the bid solicitation. Bids submitted by email directly to the Contracting Authority or to any other email address will not be accepted.

The maximum email file size is 15 megabytes. The Parks Canada Agency (PCA) is not responsible for any transmission errors. Emails with links to bid documents will not be accepted.

REQUEST FOR QUOTATION

Quotation to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the goods, services and construction listed herein or on any attached sheets at the price(s) set out therefor.

Issuing Office:

Parks Canada Agency
 National Contracting Services
 Cornwall, ON

Title: PEI National Park – Winter Road Maintenance	
Solicitation No.: 5P300-21-0181/A	Date: October 26, 2021
Client Reference No.: N/A	
GETS Reference No.: PW-21-00972430	

Solicitation Closes: At: 2 PM On: November 10, 2021	Time Zone: EST
--	--------------------------

F.O.B.: Plant: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other: <input type="checkbox"/>	
Address Enquiries to: Laura Lowson	
Telephone No.: 343-585-2754	Email Address: laura.lowson@pc.gc.ca
Destination of Goods, Services, and Construction: PEI National Park, 2 Palmers Lane, Charlottetown, PE C1A 5V8	

TO BE COMPLETED BY THE BIDDER

Vendor/ Firm Name:	
Address:	
Telephone No.:	Fax No.:
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print):	
Signature:	Date:

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Amendment No.:
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Contracting Authority:
Laura Lawson

Ver.07.07.21

Client Reference No.:
N/A

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IMPORTANT NOTICE TO BIDDERS

BIDS RECEIVED BY FAX AND EMAIL WILL BE ACCEPTED AS OFFICIAL.

BIDS RECEIVED IN-PERSON OR BY COURIER MAY NOT BE ACCEPTED.

The only acceptable email address for responses to the bid solicitation is soumissionsest-bidseast@pc.gc.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than soumissionsest-bidseast@pc.gc.ca will not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s); an electronic transfer of funds deposited directly into a bank account. In order to receive payment, new vendors that are awarded a contract will be required to complete a direct deposit enrolment form to register their direct deposit information with Parks Canada.

Additional information on this Government of Canada initiative is available at:
<http://www.directdeposit.gc.ca>

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PART 1 – INFORMATION AND INSTRUCTIONS

1.1. Security Requirements

There is no security requirement associated with the bid solicitation.

1.2. Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

1.3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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PART 2 – BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28), Standard Instructions – Goods or Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

Subsection 2. entitled epost Connect of section 08, Transmission by Facsimile or by epost Connect of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety.

2.2. Submission of Bids

Bids must be submitted only to the Parks Canada Agency (PCA) Bid Receiving Unit by the date and time indicated on page 1 of the bid solicitation.

Bids submitted in-person or by courier may not be accepted.

The only acceptable facsimile for responses to bid solicitations is 1-877-558-2349.

The only acceptable email address for responses to bid solicitations is soumissionsest-bidseast@pc.gc.ca.

The maximum email file size that Parks Canada is capable of receiving is 15 megabytes. The Bidder is responsible for any failure attributable to the transmission or receipt of the emailed bid due to file size.

The Bidder should be cognisant of the size of the email as a whole, and not only the attachments. Please take into consideration that some attachments, when sent, may be resized during the email transfer. If the email size is too large, the Bidder should send the bid in multiple emails properly labeled with the solicitation number, project name, and indicate how many emails are included (ex. 1 of 2).

Emails with links to bid documents will not be accepted. Bid documents must be sent as email attachments.

2.3. Enquiries – Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must

be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Prince Edward Island.

The Bidder may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidder.

2.5. Bid Challenge and Recourse Mechanisms

2.5.1. Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.

2.5.2. Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell website](#), under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:

- Office of the Procurement Ombudsman (OPO)
- Canadian International Trade Tribunal (CITT)

2.5.3. Suppliers should note that there are strict deadlines for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

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PART 3 – BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

Canada requests that the bid be gathered per section and separated as follows:

Section I: Financial Bid
Section II: Certifications

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment at Annex B.

Section II: Certifications

Bidders must submit the certifications and additional information required under Part 5.

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PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1. Financial Evaluation

SACC *Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price – Bid

4.1.2. Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price **per location** will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1. Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1. Integrity Provisions – Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Bidder, regardless of their status under the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), must provide the information requested at **Annex E to Part 5 of the Bid Solicitation** prior to contract award.

5.2.2. Former Public Servant

Contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds.

In order to comply with Treasury Board policies and directives on contracts awarded to Former Public Servants, the Bidder must provide the information requested at **Annex F to Part 5 of the Bid Solicitation** prior to contract award.

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5.2.3. Federal Contractors Program for Employment Equity – Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 – RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirements

There is no security requirement applicable to the Contract.

6.2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

6.2.1. Task Authorization Process

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" or "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex G.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within three calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.2.2. Canada's Obligation - Portion of the Work – Task Authorizations

SACC Manual clause [B9031C](#) (2011-05-16), Canada's Obligation - Portion of the Work – Task Authorizations

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1. General Conditions

[2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity) apply to and form part of the Contract.

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference

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to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

6.4. Term of Contract

6.4.1. Period of the Contract

The period of the Contract is from date of Contract to November 14, 2024 inclusive.

6.4.2. Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional seasons under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5. Authorities

6.5.1. Contracting Authority

The Contracting Authority for the Contract is:

Laura Lawson
Contracting Advisor
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate
Cornwall, ON

Telephone: 343-585-2754
E-mail address: laura.lowson@pc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2. Project Authority

The Project Authority for the Contract is:

***** to be provided at contract award *****

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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6.5.3. Contractor's Representative

The Contractor's Representative for the Contract is:

Representative's Name:		
Representative's Title:		
Vendor/ Firm Name:		
Physical Address:		
City:	Province/ Territory:	Postal Code:
Telephone:		Facsimile:
Email Address:		
Procurement Business Number (PBN) or Goods and Services Tax (GST) Number:		

6.6. Proactive Disclosure of Contracts with Former Public Servants

*** SACC Manual clause A3025C to be inserted at contract award, if applicable ***

6.7. Payment

6.7.1. Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$_____ *** to be inserted at contract award. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2. Basis of payment: Individual task authorizations

The Contractor will be paid for the Work specified in the authorized task authorization, in accordance with the Basis of payment at Annex B.

Canada's liability to the Contractor under the authorized task authorization must not exceed the limitation of expenditure specified in the authorized task authorization. Custom duties are included and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized task authorization resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.3. Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$9,999.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

6.7.4. Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____ ***** to be inserted at contract award**. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.5. Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.8. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.9. Certifications and Additional Information

6.9.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in ***** to be inserted at contract award *****.

6.11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) The general conditions [2010C](#) (2020-05-28), General Conditions – Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;
- (f) Annex D, Attestation and Proof of Compliance with Occupational Health and Safety (OHS);
- (g) The Contractor's bid dated ***** to be inserted at contract award *****.

6.12. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

6.13. Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX A

STATEMENT OF WORK

1 TITLE

PEI National Park – Winter Road Maintenance

2 OBJECTIVE

Parks Canada requires a contractor to supply all labour, material, equipment, tools, transportation and supervision required to carry out snow clearing, salting and sanding for park roads and parking lots in Prince Edward Island National Park. November 15- April 15. All work is to be carried out in accordance with this Statement of Work.

3 SCOPE OF WORK

- a) The main parking lots, roadways, service lane must be cleaned by 7:00am, daily, after 5cm of snow
- b) Contractor is responsible for putting up any markers around curbs etc.
- c) Apply salt and sand and re-clear as necessary between snow falls to provide a safe surface that is free of ice and snow build-up.
- d) The Contractor is required to provide, place and remove markers to protect guardrails, bridges, etc. The care of these markers will be the Contractor's responsibility.

3.1 Start and Completion Dates and Hours of Operation

- Start Date - November 15 and Completion Date - April 15.
- The roads will be maintained annually at the Specified Level of Service from November 15 to April 15 for each winter during that period
- The roads must be open for traffic for the periods specified, except under severe weather conditions.
- **Extended Season:** Contractor should be prepared to carry out winter road maintenance operations prior to 12:01 am November 15th and after 11:59PM April 15th at the discretion of PCA. Any extra work will be authorized via a Task Authorization.

3.2 Level of Service

- Work is governed by this Statement of Work. Any discrepancies in levels of service must be brought to the attention of the Park immediately
- Normal hours of operation for winter maintenance activities under this contract shall be 5 AM to 12 Midnight.
- Snow removal in parking areas must be done so as to avoid piling snow on or against fences, buildings and trees.
- The courtyard area at Green Gables National Historic Site of Canada will have to be cleared using a tractor with an attached blower. This is the only area in the contract where this type of equipment is authorized to be utilized.
- Snow removal will be performed by the contractor, as required, on roads to ensure roads are kept smooth, safe and open to the travelling public. The efficient removal of snow and slush from travelled lanes and road shoulders to prevent ice build-up has a dramatic effect on ice control costs.
- Work will commence according to the Service Levels as defined below: Class "B" Roads – Primary Objective is to provide travel lanes bare.
- Plowing operations will resume in morning as to allow plows time to complete one return trip of entire run prior to normal morning traffic patterns. Primary Objective is to be met within 24 hours after end of snowfall, whenever possible.
- Sanding Rates on Class "B" Roads: To provide continuous sanding when required, and if

necessary, of centre 2.5m of road surface at a rate of 400 kg per km (1400 lb/mile) of road.

- In certain severe weather conditions, Parks Canada will instruct the Contractor to salt the roads rather than sand. The Contractor is to include the cost of supplying and spreading twenty (20) tonnes of salt in the contract price. Salt application rate to be determined by Parks Canada.
- Parking areas to be plowed by 9am. Ice control to be carried out for all parking areas as required to ensure areas are safe.

4 EQUIPMENT REQUIREMENTS

- The vehicle must comply in all respects with the Highway Traffic Act regulations of Prince Edward Island.
- Vehicle to comply with applicable Canadian Motor Vehicle Safety Standards.
- An inspection of all equipment to be used for snow clearing will be completed and approved by an authorized Park representative, or a commercial garage selected by Parks Canada.

4.1 Plow Truck

- The plow truck shall be equipped with a one-way plow and wing, safety lights, warning signs and other safety features to Prince Edward Island Department of Transportation and Public Works standards.

4.2 Plow Truck Attachment

- The plow truck shall be equipped with a salt spreader complete with electronic spreader controls that are regulated to ground speed.
- The push frame to be constructed from 4" X 4" X 3/8" steel tubing, 2 compression coils springs to provide a safety trip (the springs must have safety retainer tubes to prevent projectile), oscillating bar to permit plow to follow the contour of the road and 2 adjustable push shoes of NI-HARD cast iron.

4.3 Salt truck

- The salt truck shall be equipped with a minimum 4 cubic meter box with electronic spreader controls that are regulated to ground speed, safety lights, warning signs and other safety features to Prince Edward Island Department of Transportation Standards.

4.4 Replacement Units

- Replacement units must be available for immediate dispatch in the event of equipment breakdown. If that is not possible, Parks Canada reserves the right to have the work done by others, and to reduce the contract value by the cost of that work.

5 PRODUCTS

5.1 Salt Abrasives

- Salt used for maintenance purposes under this contract shall conform to the following requirements for Type 1 deicing salt as per ASTM standards.

Chemical Composition: Sodium Chloride (NaCl), min. 94.0%

Physical Requirements:

<u>Sieve Size</u>	<u>Weight % Passing</u>
20 000
14 000	100
10 000	95 to 100
5 000	20 to 90
2 500	10 to 60
630	0 to 10

5.2 Sand

- Sand used for maintenance purpose under this contract shall conform to the following requirements:
- Gradation to be within limits specified when tested;

Sieve Size	% Passing
9.52 mm	100
4.75 mm	98-87
2.36 mm	95-55
1.18 mm	90-30
.600 mm	70-10
.300 mm	38-0
.150 mm	18-0
.075 mm	7-0

This material must be blended with 60 kilograms of salt to 1 tonne of sand.

5.3 Sources and Stock Piling of Material

- The Contractor is required to supply all sand and salt.
- It is the Contractor's responsibility to have sufficient material on hand to meet the requirements of this contract and anticipate the varied conditions which may be experienced on Prince Edward Island.

6 DEFICIENCIES

If PCA contacts the contractor regarding slippery/impassable conditions within the designated hours of the contract, the contractor addresses the issue(s) and within 1 hour of being called by an authorized person representing the Parks Canada Agency.

7 PROPERTY DAMAGE

- Contractor is responsible for any damages to Parks Canada property incurred as a result of Contractor negligence during the performance of the work. For example, damage to sidewalks, curbs or landscaping.

Any cedar posts broken by the Contractor along the Gulf Shore Parkway because of a lack of reasonable care and control of equipment are to be replaced by the Contractor, at no cost to Parks. Replacement will include removal and disposal off-site of damaged posts, and supply and installation of new posts. A small number of posts are expected to be broken through the course of the winter because of drifting and poor visibility, and will be replaced by Parks at no cost to the contractor. Parks and the contractor will assess the level of damage to posts each spring, and come to agreement on responsibility for replacement.

8 ENVIRONMENTAL PROTECTION

- As this work is in a National Park, it is essential lands remain in as natural a state as possible. The Contractor is to take special care to protect existing structures, and shall notify the Parks Canada Representative immediately of any damage to structures, historic or natural resources during maintenance activity. The Contractor shall repair any and all

damages caused by his personnel or equipment, to the conditions that existed before the damages occurred. The contractor will be advised in writing by the Parks Canada Representative of the urgency of the repair and the time required for completion of repair.

- Exercise special care to avoid damage to trees, shrubs and vegetation outside of roadway. Should damage occur, restore area to satisfaction of Parks Canada Representative.

9 SAFETY MEASURES

The Contractor or his agent(s) must act in conformity with all applicable legislation, including but not limited to, the Canada National Parks Act, The Roads Act, Vehicle Weights Regulations made pursuant thereto, Prince Edward Island Highway Traffic Act, Canada Labour Code, Occupational Health and Safety Act and all regulations pursuant to.

10 COMMUNICATIONS

- All patrol, plowing and sanding units shall be equipped with cellular phones.
- Contractor's supervisor to be available by phone/pager 24 hours per day during the term of the contract.

11 SNOWFALL ADJUSTMENT

- If the snowfall amount for the winter exceeds 285 cm, as recorded by Environment Canada at the weather station closest to the area of the work, the Contractor shall receive a snowfall adjustment as outlined in Annex B.

APPENDIX 1 – AREAS TO BE CLEARED CAVENDISH

1. Gulf Shore Parkway (GSP) West including Cawnpore Lane, from the intersection of Route 6 and Cawnpore Lane to Church Hill Avenue Kiosk in North Rustico. Double lane paved. **9.1 km** - Map # 1.
2. Graham's Lane from Entrance Kiosk to Cavendish Main Beach Complex, including a loop through 2nd parking lot, to provide parking for 20 cars. Double lane paved. **1.8km** - Map # 2.
3. Hammie's Lane from Cavendish Main Beach (2nd Parking lot) to "tee" intersection of Hammie's Lane Single lane chipped asphalt. **0.3 km** Map # 3.
4. Simpson House, Route 6 (east of Cavendish Grove) Single lane gravel, plus parking for three cars. **0.4km** - Map #4
5. North Rustico Parking Lot Paved parking for 10 cars **1,500 square meters** - Map # 5
6. MacNeills Brook Parking Lot paved parking area for 10 cars **1,000 square meters** - Map # 6
7. Green Gables Paved Parking Lot and entrance / exit driveways, including parking spaces for 20 cars. **4,300 square meters** – Map # 7
8. Green Gables Rear Gravel Driveway, to allow vehicle access to barnyard, to diesel generator building and sprinkler pump building. **600 square meters** - Map # 7.
9. Green Gables Barnyard between House, Barn and Outbuildings. **1,000 square meters** - Map # 7.

APPENDIX 2 – AREAS TO BE CLEARED DALVAY-BRACKLEY

1. Gulf Shore Parkway (GSP) East from Pumphouse Road in the vicinity of Brackley Entrance Kiosk to Eastern Road in Dalvay end. (Secondary access lanes at Brackley and Dalvay Kiosks are excluded). Double lane paved. **12.4 km** - Map # 1.
2. Bayshore Road from GSP East to MacMillan Lane (excludes secondary access lane at Bayshore Entrance Kiosk). Double lane paved. **0.2 km** - Map # 2.
3. MacMillan Lane Double lane paved. **0.5km** - Map # 2.
4. Ross Lane:
 - a. Connector Road from Ross Lane to GSP East (including parking spaces on east and west sides) Double lane paved. **0.1km** - Map # 3.
 - b. Ross Lane Double lane paved. **0.9km** - Map # 3.
5. Dalvay Crescent Double lane paved. **0.7km** - Map # 4.
6. Winter Road Single lane, gravel. **0.8km** - Map # 4.
7. Shaws Beach Parking Lot – parking for 10 vehicles as per Map # 5. Total area: **800 square meters**
8. Covehead Wharf Road including a turnaround area on wharf as per Map # 6 . Total area of wharf road plus turnaround: **2,000 square meters**.
9. Dalvay Parking Lots Map # 7
 - a. Paved Office Parking Lot Area = **1,500 square meters**
 - b. Gravel Office Parking Lot Area = **2,000 square meters**
10. Bubbling Springs Parking Lot- Gravel surface, two lanes wide, with parking space for 10 cars. **Area = 1,300 square meters** – Map#8

ANNEX B

BASIS OF PAYMENT

Bidders must provide pricing in the format specified in this Annex “B” – Basis of Payment. Failure to provide prices in the format specified will render the quotation non-responsive.

The Bidder must submit firm, all inclusive unit prices including all materials and operations (set-up charges, fuel, materials, products, delivery cost, all travel costs (time, mileage, etc.) admin, production, etc.) to fulfill the entire requirement as described in Annex “A” Statement of Work. Bidders are to submit fixed prices, exclusive of taxes.

Bidders may submit pricing for one location or both.

Contract Period: November 15, 2021 to November 14, 2024

Option Period 1: November 15, 2024 to November 14, 2025

Option Period 2: November 15, 2025 to April 15, 2026

Table A				
Winter Roads Maintenance: Cavendish**				
Item	Period	Estimated # of Months (c)	Cost per month (d)	Total (c)x(d)
1	Contract Year 1: November 15, 2021 to April 15, 2022	5	\$	\$
2	Contract Year 2: November 15, 2022 to April 15, 2023	5	\$	\$
3	Contract Year 3: November 15, 2023 to April 15, 2024	5	\$	\$
Subtotal lines 1 to 3				\$
4	Option Year 1: November 15, 2024 to April 15, 2025	5	\$	\$
5	Option Year 2: November 15, 2025 to April 15, 2026	5	\$	\$
Subtotal Lines 4 and 5				\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)				\$

Table B				
Supply & Spread Salt: Cavendish				
Item	Period	Estimated Tonnes (c)	Cost per Tonne (d)	Total (c)x(d)
1	Contract Year 1: November 15, 2021 to April 15, 2022	20	\$	\$
2	Contract Year 2: November 15, 2022 to April 15, 2023	20	\$	\$
3	Contract Year 3: November 15, 2023 to April 15, 2024	20	\$	\$
Subtotal lines 1 to 3				\$
4	Option Year 1: November 15, 2024 to April 15, 2025	20	\$	\$
5	Option Year 2: November 15, 2025 to April 15, 2026	20	\$	\$
Subtotal Lines 4 and 5				\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)				\$

Table C – Task Authorizations: Additional Snow Clearing Cavendish

Period	Unit of measure	Estimated # of trips (c)	Cost per trip (d)	Total (c)x(d)
Contract Year 1: November 15, 2021 to April 15, 2022	Per trip	5	\$	\$
Contract Year 2: November 15, 2022 to April 15, 2023	Per trip	5	\$	\$
Contract Year 3: November 15, 2023 to April 15, 2024	Per trip	5	\$	\$
Subtotal lines 1 to 3				\$
Option Year 1: November 15, 2024 to April 15, 2025	Per trip	5	\$	\$
Option Year 2: November 15, 2025 to April 15, 2026	Per trip	5	\$	\$
Subtotal Lines 4 and 5				\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)				\$

Table D - Winter Roads Maintenance: Dalvay-Brackley**

Item	Period	Estimated # of Months (c)	Cost per month (d)	Total (c)x(d)
1	Contract Year 1: November 15, 2021 to April 15, 2022	5	\$	\$
2	Contract Year 2: November 15, 2022 to April 15, 2023	5	\$	\$
3	Contract Year 3: November 15, 2023 to April 15, 2024	5	\$	\$
Subtotal lines 1 to 3				\$
4	Option Year 1: November 15, 2024 to April 15, 2025	5	\$	\$
5	Option Year 2: November 15, 2025 to April 15, 2026	5	\$	\$
Subtotal Lines 4 and 5				\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)				\$

Table E - Supply & Spread Salt: Dalvay-Brackley

Item	Period	Estimated Tonnes (c)	Cost per Tonne (d)	Total (c)x(d)
1	Contract Year 1: November 15, 2021 to April 15, 2022	20	\$	\$
2	Contract Year 2: November 15, 2022 to April 15, 2023	20	\$	\$
3	Contract Year 3: November 15, 2023 to April 15, 2024	20	\$	\$
Subtotal lines 1 to 3				\$
4	Option Year 1: November 15, 2024 to April 15, 2025	20	\$	\$
5	Option Year 2: November 15, 2025 to April 15, 2026	20	\$	\$
Subtotal Lines 4 and 5				\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)				\$

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Table F – Task Authorizations: Additional Snow Clearing Cavendish

Item	Period	Unit of measure	Estimated # of trips (c)	Cost per trip (d)	Total (c)x(d)
1	Contract Year 1: November 15, 2021 to April 15, 2022	Per trip	5	\$	\$
2	Contract Year 2: November 15, 2022 to April 15, 2023	Per trip	5	\$	\$
3	Contract Year 3: November 15, 2023 to April 15, 2024	Per trip	5	\$	\$
Subtotal lines 1 to 3					\$
4	Option Year 1: November 15, 2024 to April 15, 2025	Per trip	5	\$	\$
5	Option Year 2: November 15, 2025 to April 15, 2026	Per trip	5	\$	\$
Subtotal Lines 4 and 5					\$
TOTAL of lines 1 through 5 (Applicable taxes excluded)					\$

TABLE G - Total Evaluated Price per Location

1	Total Evaluated Price Cavendish (Total Table A + Table B + Table C)	\$
2	Total Evaluated Price Dalvay - Brackley (Total Table D + Table E + Table F)	\$

****Snowfall Adjustment:** If the snowfall for the winter exceeds 285 cm, as recorded by Environment Canada at the weather station closest to the area of the work, the Contractor shall receive an snowfall adjustment of \$2.00 per centimeter per total contract kilometres. For example; if the snowfall is 385 cm and the total contract kilometers was 10 km, the additional payment would be: \$2 x 100cm x 10 km = \$2,000.00

ANNEX C

INSURANCE REQUIREMENTS

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
 - n. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an

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Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

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ANNEX D**ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS)**

*** to be completed after contract award ***

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the Canada Labour Code and the Canada Occupational Health and Safety Regulations are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed
--

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Mark “Yes” where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (*contractor*), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name

Signature

Date

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ANNEX E TO PART 5 OF THE BID SOLICITATION

LIST OF NAMES FOR INTEGRITY VERIFICATION FORM

Requirements

Section 17 of the [Ineligibility and Suspension Policy](#) (the Policy) requires suppliers, regardless of their status under the Policy, to submit a list of names when participating in a procurement process. The required list differs depending on the Bidder's or Offeror's organizational structure:

- Suppliers including those bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all current directors.
- Privately owned corporations must provide a list of the owners' names.
- Suppliers bidding as sole proprietors, including sole proprietors bidding as joint ventures, whether incorporated or not, must provide a complete list of the names of all owners.
- Suppliers that are a partnership do not need to provide a list of names.

Suppliers may use this form to provide the required list of names with their bid or offer submission. Failure to submit this information with a bid or offer, where required, will render a bid or offer non-responsive, or the supplier otherwise disqualified for award of a contract or real property agreement. Please refer to [Information Bulletin: Required information to submit a bid or offer](#) for additional details.

Supplier Information

Supplier's Legal Name:		
Organizational Structure: <input type="checkbox"/> Corporate Entity <input type="checkbox"/> Privately Owned Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership		
Supplier's Legal Address:		
City:	Province / Territory:	Postal Code:
Supplier's Procurement Business Number (optional):		

List of Names

Name	Title

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Declaration

I, _____, (*name*)

_____, (*position*) of

_____, (*supplier's name*) declare that the information provided in this Form is, to the best of my knowledge and belief, true, accurate and complete. I am aware that failing to provide the list of names will render a bid or offer non-responsive, or I will be otherwise disqualified for award of a contract or real property agreement. I am aware that during the bid or offer evaluation stage, I must, within 10 working days, inform the Contracting Authority in writing of any changes affecting the list of names submitted. I am also aware that after contract award I must inform the Registrar of Ineligibility and Suspension within 10 working days of any changes to the list of names submitted.

Signature

Date

ANNEX F TO PART 5 OF THE BID SOLICITATION

FORMER PUBLIC SERVANT

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes (<input type="checkbox"/>) No (<input type="checkbox"/>)

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant;
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2019-1](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

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Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;
- (f) period of lump sum payment including start date, end date and number of weeks;
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

Contract Number - Numéro du contrat

2. Authorization(s) - Autorisation(s)

By signing this TA, the authorized client and (or) the PC Contracting Authority certify(ies) that the content of this TA is in accordance with the conditions of the contract.

En apposant sa signature sur l'AT, le client autorisé et (ou) l'autorité contractante de PC atteste(nt) que le contenu de cette AT respecte les conditions du contrat.

The client's authorization limit is identified in the contract. When the value of a TA and its revisions is in excess of this limit, the TA must be forwarded to the PC Contracting Authority for authorization.

La limite d'autorisation du client est précisée dans le contrat. Lorsque la valeur de l'AT et ses révisions dépasse cette limite, l'AT doit être transmise à l'autorité contractante de PC pour autorisation.

Name and title of authorized client - Nom et titre du client autorisé à signer

Signature

Date

PC Contracting Authority - Autorité contractante de PC

Signature

Date

3. Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized - to sign for the Contractor
Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Signature

Date