

		National Defence Défense Nationale	<a href="#">Back to the DID List</a>
<b>DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES</b>			
<b>1. TITLE – TITRE</b>		<b>2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION</b>	
BUSINESS CONTINUITY PLAN		DID 2.14.1	
<b>3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET</b>			
<p>The purpose of the Business Continuity Plan is to ensure obligations under this SOW are met even under unusual circumstances.</p>			
<b>4. APPROVAL DATE DATE D'APPROBATION</b>	<b>5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)</b>		<b>6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT</b>
TBD	NWSO Technical Authority (TA)		N/A
<b>7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE</b>			
<p>CDRL 2.14.1 and SOW paragraph 2.14.1 refer.  This DID contains the format and content preparation instructions for the data generated under the Work tasks described in the NWS O&amp;M SOW.</p>			
<b>8. ORIGINATOR - AUTEUR</b>		<b>9. APPLICABLE FORMS - FORMULES PERTINENTES</b>	
NWSO TA		NIL	
<b>10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES</b>			
10.1 <u>Source Document</u> NWS O&M SOW Section 2, paragraph 2.14.1			
10.2 <u>Content and Format</u> The Contractor must prepare an NWS Business Continuity plan and implement and administer this plan if required to ensure obligations under this Contract continue to be met when: <ol style="list-style-type: none"> <li>1. A loss of access of the Contractor's staff to one or more of its key places of Work due to security threats, fire, natural disaster or other catastrophic event;</li> <li>2. A loss of the NWS Information Management System (IMS);</li> <li>3. A loss of significant number of the Contractor's staff due to epidemic; and</li> <li>4. Any other emergency which negatively impacts the Contractor's ability to meet its obligations under this Contract.</li> </ol>			
10.2 The Business Continuity Plan (BCP) as a response to an emergency is to follow, as appropriate those elements of the Emergency Response plan (ERP) with respect to management of the specific emergency and the communications related to the status efforts to effect corrective action.			
10.3 The plan must document its relationship to the risk management plan, specifically how root causes of the emergency which triggers the BCP and the corrective actions are addressed to eliminate or mitigate a recurrence of the emergency.			
10.4 The BCP must be exercised at a minimum annually as a desk top exercise as per CDRL and DID 6.14.1			
10.5 The BCP must be delivered in Contractor format and be TA/Canada approved.			

