

		National Defence Défense Nationale	Back to the DID List
DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES			
1. TITLE – TITRE		2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION	
Five Year Operations and Sustainment Plan		DID 2.15.1	
3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET			
The purpose of the Five year Operations and Sustainment Plan is to develop and prioritize Work and schedules for NWS Field activities.			
4. APPROVAL DATE DATE D'APPROBATION	5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)	6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT	
TBD	NWSO Technical Authority (TA)	N/A	
7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE			
Related CDRL and SOW paragraph 2.15.1 refer. This DID contains the format and content preparation instructions for the data generated under the Work tasks described in the NWS O&M SOW.			
8. ORIGINATOR - AUTEUR		9. APPLICABLE FORMS - FORMULES PERTINENTES	
NWSO TA		NIL	
10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES			
10.1 <u>Source Document</u> NWS O&M SOW Section 2, paragraph 2.15.1			
10.2 <u>NWS Five Year Operations and Sustainment Plan (FYO&SP)</u> The Contractor must prepared and delivered the FYO&SP Plan in Contractor format. The Contractor must prepare, implement and administer the plan which prioritizes and schedules NWS field activities. The FYO&SP must be the tool used by the Contractor to manage the execution of all planned Work including: <ul style="list-style-type: none"> a. Scheduled Preventive Maintenance (PM); b. Corrective Maintenance (CM); c. Major maintenance activities, such as spring snow clearing; d. Major fuel resupply; e. Sealift; f. Project Work; g. Customer Support Requests (CSR); h. Third Party Support Requests (TPS); i. Regulatory compliance inspections; j. Minor Modifications; and k. All other field activities directly related to the requirements of this SOW. 			
10.3 The narrative must outline the approach to procurement, staffing and transportation to ensure that the planned Work is completed in the intended year.			
10.4 The FYO&SP must be a living document and it must be the responsibility of the NWS Business Planner to ensure timely			

updates are completed to ensure the FYO&SP remains current and represents the realistic scheduling of NWS field Work, particularly for the Current Year (CY) of the plan.

- 10.5 The FYO&SP must operate on Government of Canada Fiscal Year (FY), so must roll over 01 April.
- 10.6 The FYO&SP must be submitted and maintained in two parts. The first part must be a narrative of planned activities for CY through CY+4, with particular detail for CY. The narrative must detail the Contractor's approach to procurement, staffing, transportation all to ensure the success of the plan. The second part must be a living schedule detailing the field activities. The Contractor must only add or delete project data in the CY with the written concurrence of the NWSO TA. The schedule must be prepared in COTS program management software.
- 10.7 Starting year 2 of the Contract, and each year until end of Contract, the Contractor must prepare and submit CY-1 analysis By 15 May. The CY-1 analysis must include as a minimum:
- a. Budget variances for projects;
 - b. A summary of Work planned but not completed, why it was not completed;
 - c. The impact not completing this Work has on current NWS operations, risk mitigation strategies to minimize the impact on NWS operations, and the impact on rescheduling Work to a later year of the FYO&SP; and
 - d. Work not initially planned but added to the CY, why it was added, and the impact completing this Work has on later years of the plan.
- 10.8 The CY-1 analysis must be in comprehensive narrative format as proposed by the Contractor, and as approved by the NWSO TA. The CY-1 analysis is considered to be part of the FYO&SP, and is to be submitted as an addendum to the FYO&SP no later than 15 May.