

		National Defence Défense Nationale	Back to the DID List
DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES			
1. TITLE – TITRE		2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION	
PREVENTIVE MAINTENANCE PLAN		DID 14.18.1	
3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET			
The purpose of the Preventive Maintenance Plan is to provide a detailed description of the organization, facilities, methods and procedures to be implemented and maintained by the Contractor to provide the required maintenance for all NWS infrastructure.			
4. APPROVAL DATE DATE D'APPROBATION	5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)		6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT
	NWSO Technical Authority (TA)		N/A
7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE			
CDRL-14.18.1 and SOW paragraph 14.18.1 refer. This DID contains the format and content preparation instructions for the data generated under the Work tasks described in the NWS O&M SOW.			
8. ORIGINATOR - AUTEUR		9. APPLICABLE FORMS - FORMULES PERTINENTES	
NWSO TA		NIL	
10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES			
10.1 <u>Source Document</u> NWS O&M SOW Section 14, paragraph 14.18.1.			
10.2 <u>Content and Format</u>			
10.2.1 The Preventive Maintenance Plan must be prepared and delivered in Contractor format.			
10.2.2 The Preventive Maintenance Plan must include:			
a. <u>PM Schedule</u> The PM Schedule must include the PM routines for all NWS infrastructure and must detail the schedule for each NWS site and installation. PM routines must be as specified in the technical documents applicable to individual equipment.			
b. <u>PM Task List and Descriptions</u> The task list and description must include:			
(1) Task number;			
(2) Major Equipment or Unit involved;			
(3) Preventive Maintenance action;			
(4) Time in minutes required to perform the task and the equipment status (in or out-of-service);			
(5) PM procedure reference; and			
(6) Skill level required to perform task and frequency of the task.			
c. <u>Maintain PM Task Cards</u>			

The PM checklists must contain the following information:

- (1) PM unique alpha-numeric identifier;
- (2) PM title;
- (3) Major System;
- (4) Tasks or procedures;
- (5) Task #;
- (6) PMI frequency;
- (7) Downtime requirements;
- (8) Time required to complete;
- (9) Personnel requirements;
- (10) Skill Level;
- (11) Procedure References;
- (12) Materials required;
- (13) Test Equipment requirements;
- (14) Special Tools;
- (15) Identify any Risk/Hazard;
- (16) Reference applicable standards on the PM task instruction; and
- (17) Special instructions.

d. PM Reports. Refer to DID 14.18.1 for details.

10.2.3 The Preventive Maintenance Plan must be updated online within five (5) Working days of any change.

10.2.4 The Contractor must publish all new PM requirements within 30 days of the new equipment implementation.