

		National Defence Défense Nationale	Back to the DID List
DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES			
1. TITLE – TITRE		2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION	
Hazardous Waste Management Plan		DID 8.22.3.1	
3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET			
<p>The Hazardous Waste Management Plan shall document the Contractors approach to tracking all hazardous waste materials in the North Warning System (NWS).</p>			
4. APPROVAL DATE DATE D'APPROBATION	5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)		6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT
September 2020	NWSO Technical Authority (TA)		
7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE			
<p>CDRL 8.22.3.1 and SOW paragraph 8.22.3.1 refer. This DID contains the format and content preparation instructions for the data generated under the work tasks described in the NWS SOW.</p>			
8. ORIGINATOR - AUTEUR		9. APPLICABLE FORMS - FORMULES PERTINENTES	
NWSO TA			
10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES			
<p>10.1 <u>Source Document</u> NWS SOW Section 8, paragraph 8.22.3.1.</p> <p>10.2 <u>Content and Format</u> The Hazardous Waste Management Plan shall be in contractor format accepted by Canada and shall be available online in electronic format.</p> <p>10.3 The Contractor shall prepare, implement and administer an NWS Hazardous Waste Management Plan. The Plan shall document, at a minimum the Contractors approach to the following:</p> <ol style="list-style-type: none"> 1. Identify the training plan to be followed by the Contractor's staff involved in the management for the safe handling of hazardous materials; 2. Accepting at contract start the current inventory of hazardous materials; 3. On site containment and storage of hazardous waste; 4. Maintaining an NWS Hazardous waste inventory; and 5. Transportation and disposal of hazardous materials. <p>10.4 The transportation of hazardous materials is on-going. The Contractor shall establish, implement and administer procedures to control and monitor the transportation of hazardous materials in accordance with the Transportation of Dangerous Goods Act (TDG) and all applicable federal, provincial and territorial regulations and guidelines. The Contractor shall ensure that all carriers subcontracted by the Contractor for the transportation of dangerous materials have the current licenses and permits for this activity. The Contractor shall retain the following shipping documents for the minimum period required by law or as specified in the Contract, which ever period is longer, for the following:</p>			

1. Those used by TDG by road;
2. Shipper's Declarations for Dangerous Goods used for TDG by air;
3. International Maritime Organization Dangerous Goods Declaration used for TDG by sea;
4. Federal waste manifests used for TDG of hazardous waste; and
5. Certificates of disposal once hazardous waste has been disposed of.

- 10.5 The contractor shall demonstrate that all TDG documentation is retained and the transport of all hazardous materials is compliant with legislation 100% of the time and TDG documentation shall be available to the NWS TA within two business days upon request.
- 10.6 Hazardous Waste Containment and storage. The contractor shall prepare, implement and administer Standard Operating Procedures (SOPS) for the containment and storage of hazardous waste on NWS sites. The SOPs at a minimum shall cover the following:
1. Initiation and labeling of hazardous waste storage drums including site specific unique reference number and waste identification;
 2. Internal and external storage;
 3. Signage identifying type of hazardous waste;
 4. Segregation of incompatible hazardous waste; and
 5. Hazardous waste shall be identified as "Not for Local Disposal".
- 10.7 Hazardous Materials Inventory. The Contractor shall ensure that the inventory is accurately amended as to allow for life cycle management and tracking of each item from initiation to disposal. Items shall be marked as "Not for Local Disposal" and the inventory shall support queries by zone, site, type and quantity as a minimum.
- 10.8 Transportation and Disposal of Hazardous Waste. The Contractor shall establish, implement and administer Standard Operating Procedures (SOPs) to monitor the transport and disposal of hazardous waste in accordance with the TDG Act and all applicable federal, provincial and territorial regulations and guidelines. The Contractor shall implement an annual hazardous waste retrograde for all NWS sites to ensure hazardous waste does not accumulate. Should the annual retrograde not occur for a given NWS site/sites, the hazardous waste shall not be left at the beach location over the winter period. The Contractor shall ensure that all carriers and disposal facilities subcontracted by the Contractor for transportation and disposal of hazardous waste have current licenses and permits for this activity. The Contractor shall retain the following documents for the minimum period required by law or as specified in the contract, whichever period of time is longer:
1. Those used for TDG by road;
 2. Shipper's Declaration for Dangerous Goods used for TDG by air;
 3. International Maritime Organization Dangerous Goods Declaration used for TDG by sea;
 4. Federal waste manifests used for TDG of hazardous waste; and
 5. Certificates of disposal once the hazardous waste has been disposed of.
- 10.9 Transport and disposal of hazardous waste is performed annually. No HAZMAT left at the beach location over the winter. No HAZMAT on site longer than two shipping seasons. The Contractor shall demonstrate that the transport and disposal of hazardous waste is compliant with legislation 100% of the time. The Contractor shall upload all documentation to the Information Management System (IMS) SharePoint site within two business days. The Contractor shall provide documentation to the NWS TA or Government –sponsored agencies conducting inspections and audits. Estimated 15 certificates annually. Estimated 100 documents annually and one annual HAZMAT retrograde program of an estimated 130 tones.