

		National Defence Défense Nationale	<a href="#">Back to the DID List</a>
<b>DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES</b>			
<b>1. TITLE – TITRE</b>		<b>2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION</b>	
Five Year Operations and Sustainment Plan		DID 2.15.1	
<b>3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET</b>			
The purpose of the Five year Operations and Sustainment Plan is to develop and prioritize work and schedules for NWS Field activities.			
<b>4. APPROVAL DATE DATE D'APPROBATION</b>	<b>5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)</b>	<b>6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT</b>	
August 2020	NWSO Technical Authority (TA)	N/A	
<b>7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE</b>			
Related CDRL and SOW paragraph 2.15.1 refer. This DID contains the format and content preparation instructions for the data generated under the work tasks described in the NWS O&M SOW.			
<b>8. ORIGINATOR - AUTEUR</b>		<b>9. APPLICABLE FORMS - FORMULES PERTINENTES</b>	
NWSO TA		NIL	
<b>10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES</b>			
10.1 <u>Source Document</u> NWS O&M SOW Section 2, paragraph 2.15.1			
10.2 <u>NWS Five Year Operations and Sustainment Plan (FYO&amp;SP)</u> The Contractor shall prepared and delivered the FYO&SP Plan in Contractor format. The Contractor shall prepare, implement and administer the plan which prioritizes and schedules NWS field activities. The FYO&SP shall be the tool used by the Contractor to manage the execution of all planned work including: <ul style="list-style-type: none"> <li>a. Scheduled Preventive Maintenance (PM);</li> <li>b. Corrective Maintenance (CM);</li> <li>c. Major maintenance activities, such as spring snow clearing;</li> <li>d. Major fuel resupply;</li> <li>e. Sealift;</li> <li>f. Project Work;</li> <li>g. Customer Support Requests (CSR);</li> <li>h. Third Party Support Requests (TPS);</li> <li>i. Regulatory compliance inspections;</li> <li>j. Minor Modifications; and</li> <li>k. All other field activities directly related to the requirements of this SOW.</li> </ul>			
10.3 The narrative shall outline the approach to procurement, staffing and transportation to ensure that the planned work is completed in the intended year.			
10.4 The FYO&SP shall be a living document and it shall be the responsibility of the NWS Business Planner to ensure timely			

updates are completed to ensure the FYO&SP remains current and represents the realistic scheduling of NWS field work, particularly for the Current Year (CY) of the plan.

- 10.5 The FYO&SP shall operate on Government of Canada Fiscal Year (FY), so shall roll over 01 April.
- 10.6 The FYO&SP shall be submitted and maintained in two parts. The first part shall be a narrative of planned activities for CY through CY+4, with particular detail for CY. The narrative shall detail the Contractor's approach to procurement, staffing, transportation all to ensure the success of the plan. The second part shall be a living schedule detailing the field activities. The Contractor shall only add or delete project data in the CY with the written concurrence of the NWSO TA. The schedule shall be prepared in COTS program management software.
- 10.7 Starting year 2 of the contract, and each year until end of contract, the Contractor shall prepare and submit CY-1 analysis By 15 May. The CY-1 analysis shall include as a minimum:
- a. Budget variances for projects;
  - b. A summary of work planned but not completed, why it was not completed;
  - c. The impact not completing this work has on current NWS operations, risk mitigation strategies to minimize the impact on NWS operations, and the impact on rescheduling work to a later year of the FYO&SP; and
  - d. Work not initially planned but added to the CY, why it was added, and the impact completing this work has on later years of the plan.
- 10.8 The CY-1 analysis shall be in comprehensive narrative format as proposed by the Contractor, and as approved by the NWSO TA. The CY-1 analysis is considered to be part of the FYO&SP, and is to be submitted as an addendum to the FYO&SP no later than 15 May.