

		National Defence Défense Nationale	Back to the DID List
DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES			
1. TITLE – TITRE		2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION	
Hazardous Materials, Receipting, Identification, Packaging and Storage SOPs		DID 4.22.2	
3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET			
<p>The Hazardous Materials Receipting, Identification, Packaging and Storage shall document the Contractors approach to maintaining all hazardous materials in the North Warning System (NWS), according to Government regulations.</p>			
4. APPROVAL DATE DATE D'APPROBATION	5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)		6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT
September 2020	NWSO Technical Authority (TA)		
7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE			
<p>CDRL 4.22.2 and SOW paragraph 4.22.2 refer. This DID contains the format and content preparation instructions for the data generated under the work tasks described in the NWS SOW.</p>			
8. ORIGINATOR - AUTEUR		9. APPLICABLE FORMS - FORMULES PERTINENTES	
NWSO TA			
10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES			
10.1 <u>Source Document</u> NWS SOW Section 4, paragraph 4.22.2.			
10.2 <u>Content and Format</u> The Hazardous Materials Receipting, Identification, Packaging and Storage SOPs shall be in contractor format accepted by Canada and shall be available online in electronic format.			
10.3 The Contractor shall establish, implement and administer Standard Operating Procedures (SOPs) for the receipting, identification, packaging and storage of all hazardous materials in the North Warning System (NWS).			
10.4 Upon receipt, the Contractor shall inspect all hazardous materials to ensure they are packaged properly and/or that the correct type of container is being used, the container is in good condition. The contractor shall ensure the container is properly labelled in accordance with WHMIS, where applicable, before being placed in storage. The Contractor shall ensure that MSDS sheets accompany WHMIS regulated items.			
10.5 The Contractor shall ensure that hazardous materials are packaged and stored in accordance with the following: <ol style="list-style-type: none"> 1. The National Fire Code of Canada; 2. The Canadian Environmental Protection Act (CEPA); 3. Hazardous Products Act (HPA); and 4. All applicable Federal, Provincial and Territorial regulations and guidelines. 			
10.6 The receipting, identification, packaging and storage of hazardous materials is on-going. The Contractor shall maintain a			

hazardous materials inventory list as per CDRL & DID 4.22.1 para 10.7. This inventory shall be identified as “ Not for Local Disposal” and the inventory shall support queries by zone, site, type, and quantity/stock as a minimum.

September 2020