

		National Defence Défense Nationale	Back to the DID List
DATA ITEM DESCRIPTION - DESCRIPTION DE DONNÉES			
1. TITLE – TITRE		2. IDENTIFICATION NUMBER - NUMÉRO D'IDENTIFICATION	
Contractor Held Inventory Report (CHI)		DID 4	
3. DESCRIPTION / PURPOSE – DESCRIPTION / OBJET			
<p>CHI report lists the inventory belonging to the DND that is not already accounted for in the DRMIS or CAMMS. Office of the Auditor General will provide a specific date each year. CHI reports will be subject to audit by the Office of the Auditor General (OAG) and internal audits.</p>			
4. APPROVAL DATE DATE D'APPROBATION	5. OFFICE OF PRIMARY INTEREST (OPI) BUREAU DE PREMIERE RESPONSABILITÉ (BPR)		6. GIDEP APPLICABLE D'ÉCHANGE DE DONNÉES PERTINENT
September 2020	NWSO Technical Authority (TA)		
7. APPLICATION / INTERRELATIONSHIP – APPLICATION / INTERDÉPENDANCE			
<p>CDRL 4 and SOW paragraph 4 refer. This DID contains the format and content preparation instructions for the data generated under the work tasks described in the NWS SOW.</p>			
8. ORIGINATOR - AUTEUR		9. APPLICABLE FORMS - FORMULES PERTINENTES	
NWSO TA			
10. PREPARATION INSTRUCTIONS – INSTRUCTIONS SUR LA PRÉSENTATION DES DONNÉES			
<p>10.1 <u>Source Document</u> NWS SOW Section 4, paragraph 4.</p> <p>10.2 <u>Content and Format</u> 10.2.1 Prepare and submit CHI Report annually as directed by the NWSO. 10.2.2 An excel workbook containing three parts will be used to provide the information.</p> <ul style="list-style-type: none"> List of DND owned Inventory holdings. Input/Output Repairable and Consumable Inventory Reports. Additional Information <p>Part A General The following should not be reported:</p> <ul style="list-style-type: none"> Inventory that is reported in either DRMIS or CAMMS Equipment loaned from DND Whole capital assets (e.g., vehicles, test equipment, etc.) <p>Specific Columns</p> <ul style="list-style-type: none"> A “Company”: Enter the company name. B “Contract Number”: Enter the contract number. C “NATO Stock Number”: Provide valid 13-digit NSN number if available (no alphabet permitted). Please ensure that the NSN provided is that of the item on the listing and not a higher assembly. D “Item/Part Number”: An alternate part number or manufacturer part number. 			

- E “Item Description”: Enter a description.
- F “Equipment Platform”: Equipment platform the inventory item supports.
- G “Quantity”: Only inventory with a quantity greater than zero at 31 March must be reported.
- H “Unit of Measure”: Each, litre, etc.
- I “Unit Cost”: A unit price must be identified for each item and must be greater than zero.
- J “Extended Value”: Formula that calculates quantity x unit cost.
- K “Currency”: Indicate the currency from the drop-down list.
- L “Program Under Which the Inventory is Held”: Government Furnished Overhaul Spares (GFOS) or Accountable Advance Spares (AAS) or Bonded Stock.
- M “Repairable”: Enter “Y” for repairable and “N” for consumable.

Part B

- Please ensure that repairable and consumable inventory are identified appropriately on Part A and reported separately for Part B. The inventory values must be as at 31 March.
- The sum of the two closing inventory amounts (repairable and consumable) as at 31 March for Part B must be equal to the sum of the itemized listing provided through Part A as at 31 March.
- Report in one currency only and specify the currency if it is not Canadian.

Part C

- Provide responses for below.
 - Description of the activities performed under the Repair & Overhaul (R&O) contract(s) supported by the inventory holdings
 - How often is a stocktaking performed on the contractor holdings of DND owned inventory?
 - What is the date of last stocktaking?
 - What accounting method is used by the contractor to value the inventory reported (FIFO, LIFO, historical cost or moving weighted average)?
 - Is this a sub-contractor to another company? If so, who?
 - DND and Contractor points of contact for the inventory report