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Gatineau, Québec K1A 0S5

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Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Consultant Services Division/Division des services
d'experts-conseils
L'Esplanade Laurier
4th floor, East Tower
140 O'Connor Street
Ottawa
Ontario
K1A 0S5

| | |
|--|---|
| Title - Sujet Conservation Landscape Architecture | |
| Solicitation No. - N° de l'invitation EP921-202496/A | Date 2020-09-29 |
| Client Reference No. - N° de référence du client 20202496 | Amendment No. - N° modif. 001 |
| File No. - N° de dossier fe183.EP921-202496 | CCC No./N° CCC - FMS No./N° VME |
| GETS Reference No. - N° de référence de SEAG PW-\$\$FE-183-79033 | |
| Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale | |
| 2020-08-27 | |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-10-15 | |
| Time Zone Fuseau horaire Eastern Daylight Saving Time EDT | |
| Address Enquiries to: - Adresser toutes questions à: Fenwick, Wesley | Buyer Id - Id de l'acheteur fe183 |
| Telephone No. - N° de téléphone (613) 327-2730 () | FAX No. - N° de FAX () - |
| Delivery Required - Livraison exigée | |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |
| Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre. | |

Instructions: See Herein

Instructions: Voir aux présentes

| | | |
|--|--------------------------|--------------------------|
| Acknowledgement copy required | Yes - Oui | No - Non |
| Accusé de réception requis | <input type="checkbox"/> | <input type="checkbox"/> |
| The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre. | | |
| Signature | Date | |
| Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie) | | |
| For the Minister - Pour le Ministre | | |

**Request for Standing Offer
Solicitation Amendment No. 001**

Purpose:

The amendment is issued:

Part One – To identify changes to the Request for Standing Offer; and
Part Two – To provide answers to questions raised by the Industry.

PART ONE – CHANGES TO REQUEST FOR STANDING OFFER

The following changes in the Request for Standing Offers document are effective immediately. This amendment will form part of the Standing Offer documents.

Change 1.

At Annex A – Standing Offer Brief, Submission Requirements and Evaluation, Section 3.2.1.2.:

DELETE

2. Present a total of four (4) Heritage Conservation projects (those involving work on a designated Cultural Landscape), three (3) of which must have reached substantial completion within the provided five (5) years prior to January 1, 2020. The fourth should include a study/report/analysis type of mandate. Joint venture submissions are not to exceed the maximum number of projects.

AND INSERT

2. Present a total of four (4) Heritage Conservation projects (those involving work on a designated Cultural Landscape), three (3) of which should have reached substantial completion within the provided ten (10) years prior to January 1, 2020. The fourth should include a study/report/analysis type of mandate. Joint venture submissions should not exceed the maximum number of projects.

Change 2.

At Annex A – Standing Offer Brief, Submission Requirements and Evaluation, Section 3.2.1.3.:

DELETE

3. Information that should be supplied for each project:
 - a. Project title;
 - b. Required services;
 - c. Photographs or graphic illustrations;
 - d. Heritage designation of the Cultural Landscape;

- e. Brief project description and project objectives;
- f. Specific Heritage Conservation challenges and how they were resolved;
- g. List of key deliverables submitted;
- h. Awards (if applicable);
- i. Value of professional fees of the Prime Consultant; and
- j. Names of key personnel (maximum of 4) responsible for project delivery (indicate one of the following level for each individual: partner, senior, intermediate or junior and their specific contribution to the project).

AND INSERT

3. Information that should be supplied for each project:

- a. Project title;
- b. Required services;
- c. Photographs or graphic illustrations;
- d. Heritage designation of the Cultural Landscape;
- e. Brief project description and project objectives;
- f. Specific Heritage Conservation challenges and how they were resolved;
- g. List of key deliverables submitted;
- h. Awards (if applicable);
- i. Value of professional fees of the Prime Consultant;
- j. Names of key personnel (maximum of 4) responsible for project delivery (indicate one of the following level for each individual: partner, senior, intermediate or junior and their specific contribution to the project); and
- k. Complete and submit Appendix E "Client Reference Form" for each project as validation of the Proponent's representative projects. If any of the information requested in Appendix E is not provided in the Proponent's submission, Canada will provide a timeframe by which it must be provided. Failure to provide the requested information, for any of the representative projects, will lead to that project receiving no further consideration.

Change 3.

Change 3 applies to the French language version only.

Change 4.

At Annex A – Standing Offer Brief, Submission Requirements and Evaluation, Section 3.2.2.4.:

DELETE

4. Information that should be supplied for each project:

- a. Project title;
- b. Required services;
- c. Photographs or graphic illustrations;
- d. Heritage designation of the Cultural Landscape;
- e. Brief project description and project objectives;
- f. Specific Heritage Conservation challenges and how they were resolved;
- g. List of key deliverables submitted;

- h. Awards (if applicable);
- i. Value of professional fees of the Prime Consultant; and
- j. Names of key personnel (maximum of 4) responsible for project delivery (indicate one of the following level for each individual: partner, senior, intermediate or junior and their specific contribution to the project).

AND INSERT

4. Information that should be supplied for each project:

- a. Project title;
- b. Required services;
- c. Photographs or graphic illustrations;
- d. Heritage designation of the Cultural Landscape;
- e. Brief project description and project objectives;
- f. Specific Heritage Conservation challenges and how they were resolved;
- g. List of key deliverables submitted;
- h. Awards (if applicable);
- i. Value of professional fees of the Prime Consultant;
- j. Names of key personnel (maximum of 4) responsible for project delivery (indicate one of the following level for each individual: partner, senior, intermediate or junior and their specific contribution to the project); and
- k. Complete and submit Appendix E "Client Reference Form" for each project as validation of the Proponent's representative projects. If any of the information requested in Appendix E is not provided in the Proponent's submission, Canada will provide a timeframe by which it must be provided. Failure to provide the requested information, for any of the representative projects, will lead to that project receiving no further consideration.

Change 5.

The following hyperlinks are hereby corrected to include the corresponding URL:

At Section GI 1 Integrity Provisions – Proposal, subsection 4. (a):

[Ineligibility and Suspension Policy](https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) – URL: <https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>

At Section GI 1 Integrity Provisions – Proposal, subsection 5.:

[Integrity Declaration Form](https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) - <https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>

At Section GI 17 Joint Venture:

[Supplier Registration Information](https://srisupplier.contractsCanada.gc.ca/index-eng.cfm?af=ZnVzZWJldGlvbj1yZWdpc3Rlci5pbmRybyZpZD0x&lang=eng) - <https://srisupplier.contractsCanada.gc.ca/index-eng.cfm?af=ZnVzZWJldGlvbj1yZWdpc3Rlci5pbmRybyZpZD0x&lang=eng>

At Section GI 29 Bid Challenge and Recourse Mechanisms, subsection 2.:

[Buy and Sell](https://buyandsell.gc.ca/) - <https://buyandsell.gc.ca/>

At Section SI 1 Federal Contractors Program for Employment Equity – Certification:

[FCP Limited Eligibility to Bid](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html) - <https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html>

Solicitation No. - N° de l'invitation
EP921-202496/A

Amd. No. - N° de la modif.
001

Buyer ID - Id de l'acheteur
fe183

At Appendix F – Doing Business with PWGSC, section 2.3 Building Information Modelling (BIM):
[ISO 16739:2013 - https://www.iso.org/standard/51622.html](https://www.iso.org/standard/51622.html)

At Appendix F – Doing Business with PWGSC, section 2.4.1 National Master Specifications:
[National Master Specifications \(NMS\) - https://www.tpsgc-pwgsc.gc.ca/biens-property/sngp-npms/bi-rp/tech/ddn-nms-eng.html](https://www.tpsgc-pwgsc.gc.ca/biens-property/sngp-npms/bi-rp/tech/ddn-nms-eng.html)

PART TWO – QUESTIONS AND ANSWERS

| No. | Question | Response |
|-----|---|--|
| 001 | In previous Request for Standing Offers, we were able to submit hard copy proposals to PWGSC. Are we to understand that hard copies are no longer acceptable? | Yes, your understanding is correct. Hard copy submissions will not be accepted and will not receive any consideration for this Solicitation. Proposals must be submitted by using the epost Connect Service provided by Canada Post Corporation, however, in the case of incompatibility or the inability to transmit by epost Connect service, submission of proposals by facsimile is also accepted. Proponents must refer to GI 10, Submission of Proposal, and SRE 2, Proposal Requirements, for further information concerning the process and timeframes which apply to the submission of Proposals. |
| 002 | Do the projects presented in the Prime Consultant (Proponent) Achievement section have to be accompanied by Appendix E - Client Reference Form? | Please refer to Change 2 above. |
| 003 | Do the four projects completed by the Prime Consultant (Proponent) need to be accompanied by a Client Reference Form? | Please refer to Response 002. |
| 004 | Could we have an extension of 10 years instead of 5 years for the completion of the four projects to be presented by the Prime Consultant (Proponent), or at least 1 in 4 projects. | Please refer to Change 1 above. |
| 005 | Could you clarify what you mean by masonry restorer and metal restorer? Are they professionals (eg: architect) or a contractor specializing in restoration? | <p>A Masonry Conservator is a specialist in the fabrication and conservation of historical masonry, encompassing masonry assemblies, architectural stone and carved sculptural elements. A Masonry Conservator responsibly applies international standards and ethics to their work ensuring the documentation, retention, repair and maintenance of heritage masonry.</p> <p>A Metals Conservator is a specialist in the fabrication and conservation of historical metalwork, encompassing metalwork assemblies, architectural</p> |

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| | | metalwork, and decorative elements. A Metals Conservator responsibly applies international standards and ethics to their work ensuring the documentation, retention, repair and maintenance of heritage metalwork. |
| 006 | Regarding the RFSO section SRE 3 SUBMISSION REQUIREMENTS AND EVALUATION, page 99, at item 3.2.2 Achievements of Sub-Consultants, from the description of this item we believe that an error has crept into the title and the title of this item would rather be Achievements of Sub-Consultants within the framework of projects as identified in the evaluation grid on page 103 in section 3.3 EVALUATION AND RATING. | This change only applies to the French version of the RFSO document (Demandes d'offre à commandes). |
| 007 | Does the Prime Consultant in the Proponent Team need to be licensed with the OALA or AAPQ, or can the Prime carry Sub-Consultant licensed with the OALA o[r] AAPQ as part of the team? | The Proponent must be licensed in accordance with Appendix A - Standing Offer Brief, Submission Requirements and Evaluation section 3.1.2. |
| 008 | Does the OALA or AAPQ Licensing requirement refer to the firm or can there be individually licensed members on the team? | Appendix A - Standing Offer Brief, Submission Requirements and Evaluation, section 3.1.2 refers to individually licensed members. |
| 009 | How does a firm request to open an epost Connect conversation? | Please refer to GI 10.2 1. epost Connect for instructions detailing how to request to open an epost Connect conversation, including instructions detailing the correct email address to be used by Proponents to submit a request to open an epost Connect conversation. |
| 010 | In the presentation requirements, Appendix E - Client Reference Form, Q-1 Does this form have to be completed for each of the 4 projects presented by the Prime Consultant in item 3.2.1? Q-2 Do the Sub-Consultants also have to complete the APPENDIX E form for each of the 3 projects by discipline presented in item 3.2.2? | 1. Please refer to Response 002. 2. Please refer to Change 4 above. |
| 011 | In section 3.2.1.2, under Achievements of Prime Consultant, the proponents are asked to present "a total of four (4) Heritage | Please refer to Response 004. |

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| | <p>Conservation projects (those involving work on a designated Cultural Landscape), three (3) of which must have reached substantial completion within the provided five (5) years prior to January 1, 2020.”</p> <p>May proponents extend the timeframe for completion of projects from 5 to 7 years prior to January 1, 2020?</p> | |
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ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.