



## **ADDENDUM TO REQUEST FOR PROPOSALS (RFP) ADDENDUM 002**

The Department of Foreign Affairs, Trade and Development (the department) hereby amends, in accordance with this Addendum the Request for Proposals for the provision of Support for a Professional and Inclusive Police in Haiti (SPIP), bearing number 2020-P-005628-1, and dated July 26, 2020 (the RFP). This Addendum hereby forms part of the RFP. The purpose of this Addendum is to:

1. Provide responses to questions received; and
2. Provide for changes to the RFP.

### **1. Questions and Answers**

The following question(s) have been received, and the department hereby answers as follows:

#### **1.1 Question No. 01:**

- **Question:** With reference to Requirement 1, which on page 96 makes reference to “building the capacities of 1 or more local organizations”, can DFATD kindly confirm that the term “local organizations” includes national and sub-national government agencies and institutions, consistent with the scope of the “Support for a Professional and Inclusive Police in Haiti” project, as outlined in the Terms of Reference?
- **Answer:** DFATD confirm that the term “local organizations” includes national and sub-national government agencies and institutions.

#### **1.2 Question No. 02:**

- **Question:** With reference to Requirement 2, can DFATD kindly clarify what is the maximum number of points allotted to (ix) on page 97, and what is meant by “non-cumulative points” which is used in reference to (ix) on page 97?
- **Answer:** The maximum available points for Requirement 2, item ix) is ten (10). The Requirement has been revised; please refer to Section 2 of this Addendum.

The term “non-cumulative points” indicates that points will not be awarded cumulatively, for example; if a Bidder demonstrates elements that could allocate them 6 points as well as elements that could allocated them 2 points (as in the case of the referenced criterion), the Bidder would only be awarded 6 points, not a cumulative score of 8 points.



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### 1.3 Question No. 03:

- **Question:** With regards to Requirement 7.2 (page 101), can DFATD kindly confirm that criteria (b), (c), (d), (f), (g), and (h), will each be met if at least one of the proposed individual's assignments responds to them, while criteria (a) and (e) will be met if the cumulative experience of proposed individual responds to them?
- **Answer:** This is correct; there is no minimum or maximum number of projects required to demonstrate the requested experience. The experience can be demonstrated by one or multiple projects.

### 1.4 Question No. 04:

- **Question:** With regards to Requirement 8.2 (page 103), can DFATD kindly confirm that criteria (a), (c), (d), (e), (f), (g), and (h) will each be met if at least one of the proposed individual's assignments responds to them, while criteria (b) will be met if the cumulative experience of proposed individual responds to them?
- **Answer:** This is correct; there is no minimum or maximum number of projects required to demonstrate the requested experience. The experience can be demonstrated by one or multiple projects.

### 1.5 Question No. 05:

- **Question:** With regards to Requirement 9.2 (page 104), can DFATD kindly confirm that criteria (a) and (b) will each be met if at least one of the proposed individual's assignments responds to them?
- **Answer:** This is correct; there is no minimum or maximum number of projects required to demonstrate the requested experience. The experience can be demonstrated by one or multiple projects.

### 1.6 Question No. 06:

- **Question:** With regards to Requirement 9.2 (page 104), can DFATD kindly confirm that demonstrated experience in each of the types of support listed under criteria (a) should be more than two months, which is approximately 42 working days, and not a minimum of 60 working days?
- **Answer:** Requirement 9.2, point a) has been revised; please refer to Section 2 of this Addendum.



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### 1.7 Question No. 07:

- **Question:** At the top of page 35, in FORM TECH-4, it reads, “Where specified, Bidders should provide a narrative description responding to each element of the Rated Evaluation Criteria, and using the table “Project Information”, provide information on each Project referenced in the Narrative Description.

At the bottom of page 95, under “Requirement 1” it reads, “the bidder must provide a narrative description demonstrating its experience managing and implementing 2 international development projects with a value of at least \$5 million and a duration of 5 years or more. The descriptions should clearly demonstrate each of the following experiences (maximum 55 points per project).

With regards to Requirement 1 (page 95), can DFATD please confirm that a separate and complete Form Tech 4 is required for each project profiled as part of Requirement 1 or whether one combined narrative description (describing both projects) should be used to respond to all elements under Requirement 1?

- **Answer:** In order to ensure Bidders respect the established page limitations (3 pages per project for Requirement 1), separate FORM TECH-4 should be submitted for each project presented.

## 2. Changes to the RFP

2.1 At Section 5. Evaluation Criteria, Requirement 2, item ix):

### **DELETE:**

ix) points will be awarded if the project involves (maximum 5 non-cumulative points):

- a national police institution (10 points)
- an institution that is part of the penal systems, from the judicial system to the prison system (6 points)
- any other sector central to the government’s coercive apparatus (2 points)”

### **INSERT:**

ix) points will be awarded if the project involves (maximum 10 non-cumulative points):

- a national police institution (10 points); or
- an institution that is part of the penal systems, from the judicial system to the prison system (6 points); or
- any other sector central to the government’s coercive apparatus (2 points)



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2.2 At Section 5. Evaluation Criteria, Requirement 9.2, item a):

### **DELETE:**

- a) Demonstrated experience of more than 2 months (minimum 60 working days) in each of the following types of support (maximum 30 points):
- institutional GE diagnosis (10 points)
  - development or implementation of a GE action plan (10 points)
  - provision of GE technical assistance services (10 points)

The same experience cannot be presented for more than 1 type of support, but different experiences within the same assignment can be presented for different types of support.

### **INSERT:**

- a) Demonstrated experience of at least 60 working days in each of the following types of support (maximum 30 points):
- institutional GE diagnosis (10 points)
  - development or implementation of a GE action plan (10 points)
  - provision of GE technical assistance services (10 points)

The same experience cannot be presented for more than 1 type of support, but different experiences within the same assignment can be presented for different types of support.

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**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION  
REMAIN UNCHANGED.**