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**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Online Professional Services Division/Division des
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Terrasses de la Chaudière 5th Floor
Terrasses de la Chaudière 5e étage
10 Wellington Street,
10, rue Wellington,
Gatineau
Quebec
K1A 0S5

Title - Sujet ProServices Method of Supply	
Solicitation No. - N° de l'invitation E60ZT-180024/C	Date 2020-04-28
Client Reference No. - N° de référence du client 20180024	Amendment No. - N° modif. 004
File No. - N° de dossier 002zt.E60ZT-180024	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZT-002-33463	
Date of Original Request for Supply Arrangement 2018-04-13 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2100-01-01	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Address Enquiries to: - Adresser toutes questions à: Viner, Celine	Buyer Id - Id de l'acheteur 002zt
Telephone No. - N° de téléphone (613) 858-7504 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment is raised to correct amendment 003 by adding the category description to the new Health Services Stream:

ProServices Request for Supply Arrangement Quarterly Refresh

The current Streams and categories that are covered under ProServices method of supply are incorporated by reference via Part 1, General Summary, Item 5 of this solicitation at the following link: <https://www.tpsgc-pwpsc.gc.ca/app-acq/sp-ps/vltcat-strmcat-eng.html> . The inclusion of an additional Stream and subsequent categories related to health services (which are provided below) will be added to the Stream and category link in the near future, and will form part of this amendment.

Stream 14. Health Services

Categories

- 14.1 Registered Nurse
- 14.2 Nurse Practitioner
- 14.3 Licensed Practical Nurse or Registered Practical Nurse
- 14.4 Nurse Aides
- 14.5 Primary Care Paramedic
- 14.6 Physician
- 14.7 Psychologist
- 14.8 Clinical Social Worker

14.1 Registered Nurse:

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All Registered Nurses (RN) must, as a minimum, have:

- a. graduated from a Registered Nursing Program approved by Council of the College of Nurses
- b. Unrestricted licence and in "good standing" with the provincial or territorial regulatory body in the province/territory of practice
- c. a Certificate of Standard First Aid and Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C
- d. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

The RN must, as a minimum, possess experience:

The RN shall possess, as a minimum, one (1) full time equivalent year of experience in the last five (5) years in nursing practice conducting patient assessment and providing direct nursing care for a broad range of diseases in the population in a primary care, public or community health, ambulatory, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following:

- Assessing the patients physical, emotional and mental health
- Performing basic exams and take vital signs, blood pressure, draw blood samples
- Carrying out treatment plans for patients which include giving medications, coordinating treatments, bandaging wounds and giving injections
- Operating and monitoring technical equipment
- Assisting with medical procedures or minor surgery
- Educating patients and informing them of different treatment options
- Assessing the needs of individuals, families and/or communities
- Instructing individuals, families and other groups on topics such as health education, disease prevention and childbirth, and developing health improvement programs
- Preparing rooms, and ensuring that stock of supplies is maintained
- Emergency labor and delivery
- Providing prenatal and postpartum care
- Performing physical examinations, making tentative diagnoses, and treating patients preparing to medivac
- Conducting specified laboratory tests
- Prescribing or recommending drugs, medical devices or other forms of treatment, such as physical therapy, inhalation therapy, or related therapeutic procedures
- Directing and coordinating infection control programs, advising and consulting with specified personnel about necessary precautions
- Performing administrative functions
- Maintaining accurate, detailed reports and records
- Monitoring, recording and reporting symptoms and changes in patients' conditions
- Recording patients' medical information and vital signs
- Modifying patient treatment plans as indicated by patients' responses and conditions
- Consulting and coordinating with health care team members to assess, plan, implement and evaluate patient care plans
- Ordering, interpreting, and evaluating diagnostic tests to identify and assess patient's condition

14.2 Nurse Practitioner

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All Nurse Practitioners (NP) shall possess, as a minimum:

- a. a Baccalaureate Degree in Nursing from a recognized university
- b. successful completion of a Nurse Practitioner Program approved or recognized by the provincial regulatory authority with a specialty certificate in either Nurse Practitioner – Adult (NP-Adult) or

- Nurse Practitioner – Primary Health Care (NP-PHC). In some provinces, a Master Degree in Nursing with a Nurse Practitioner stream is required
- c. Unrestricted licence and in “good standing” with the provincial or territorial regulatory body in the province/territory of practice
 - d. a Certificate of Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C
 - e. A Master Degree in Nursing, or in the jurisdictions where a Master Degree is not a requirement to be a NP then it can be considered an Asset Qualification
 - f. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

The NP must, as a minimum, possess experience:

The NP shall possess, as a minimum, one (1) full time equivalent year of experience in the last five (5) years in nursing practice conducting patient assessment and providing direct nursing care for a broad range of diseases in the population in a primary care, public or community health, ambulatory, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following

- Interviewing patients to get a medical history
- Conducting physical examinations
- Diagnosing injuries, illnesses, and disorders
- Prescribing certain medications to treat chronic or acute illness
- Teaching patients about illness prevention and a healthy lifestyle
- Communicating with other health care providers to achieve total health for patients
- Performing annual physicals
- Performing patient counselling (e.g., mental health, family planning, medication compliance)
- Promoting health (e.g., smoking cessation)
- Immunizing against disease, screening for diseases
- Treating for short-term acute illnesses (e.g., infections, minor injuries)
- Monitoring patients with chronic illnesses or conditions (e.g., diabetes)
- Referring patients to social services
- Counselling patients (e.g., understanding illness progression, treatments)
- Promoting health (e.g., infection control)
- Treating for acute / critical / urgent illness
- Demonstrating/Teaching Procedures (e.g., de-fibrillation)
- Referrals to other health and social services (e.g. social work, dieticians, pharmacists, home care facilities)
- Prescribing medications, and administers physical exams and preventive care
- Obtaining medical histories, provides immunizations, and manages chronic diseases such as diabetes and heart disease

14.3 Licensed Practical Nurse (LPN) or Registered Practical Nurse (RPN)

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When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All Licensed Practical Nurses (LPN) and Registered Practical Nurses (RPN) must, as a minimum, have:

- a. graduated from a Practical Nursing Program approved by Council of the College of Nurses
- b. Unrestricted licence and in "good standing" with the provincial or territorial regulatory body in the province/territory of practice
- c. a Certificate of Standard First Aid and Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C
- d. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

The LPN or RPN shall possess, as a minimum, one (1) full time equivalent year of experience in the last five (5) years in nursing practice conducting patient assessment and providing direct nursing care for a broad range of diseases in the population in a primary care, public or community health, ambulatory, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following

- perform within defined scope of practice in accordance with the regulatory organization in the province of work
- perform triage assessment during walk-in hours and patient assessments that include medical or incident history, physical examinations, and Periodic Health Assessments (PHAs) Part I including vital signs measurement and vision acuity test
- perform nursing interventions such as taking vital signs, applying aseptic techniques including sterile dressing, ensuring infection control, and conducting specimen collection
- develop a nursing care plan based on the result of the assessment and refer to a physician or other health care provider
- administer medication as per doctor's order as per provincial scope of practice and observe and document therapeutic effects
- complete nursing documentation immediately after each patient interaction
- communicate any changes or abnormal findings of the patient's status or condition to the senior clinician. Abnormal is defined as any deviation to the norm, average, or expected
- perform therapeutic procedures such as injections and wound care
- administer and monitor established respiratory therapy and intravenous therapy, where competency has been demonstrated
- monitor patient's progress and evaluate effectiveness of nursing interventions
- provide health education to patients
- perform administrative tasks including written or telephone responses to patient queries, preparation of medical files for physicians or other health care providers, and to return of medical files to health record department
- assist physicians or other health care providers with treatments and procedures

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- act as the point of contact for the care coordination and preparation of responses, information requests, and patient inquiries in the specialty clinic
- monitor all medical supplies and inventory including ordering and replenishing;
- clean all patient care areas between patient
- clean, sterilize and package surgical instruments
- provide pre-operative and post-operative patient teaching such as clinical and procedural information or instructions and comfort care
- prepare patients for minor surgery procedures by shaving and washing with antiseptic solution on the patient's operative areas
- other associated tasks relevant to this occupational group

14.4 Nurse Aides

This category can also be applicable to orderlies and patient service associates.

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All Nurse Aides must, as a minimum, have:

- a. Some secondary school education and on-the-job training or a nursing aide or health care aide college or private institutional program, or a college nursing orderly program and supervised practical training are required
- b. An appropriate class of driver's licence may be required for medical attendants
- c. a Certificate of Standard First Aid and Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C
- d. must successfully complete the Reliability Status Check (RS) as well as the Police Records Check (PRC)/Vulnerable Sector Screening (VSS) process. These documents are mandatory and necessary as you will be working with vulnerable people
- e. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

All nurse aides require a minimum of one (1) full time equivalent year of experience in the last five (5) years in direct patient care in a primary care, public or community health, ambulatory, nursing homes, assisted care facility, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following:

- Answer call signals; supply and empty bed pans; bathe, dress and groom patients; serve meal trays, feed or assist in feeding of patients and assist patients with menu selection; weigh, lift, turn, and position patients; shave patients prior to operations; supervise patients' exercise routines, set up and provide leisure activities for patients, accompany patients on outside recreational activities and perform other duties related to patient care and comfort

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- Take patients' blood pressure, temperature and pulse; report or record fluid intake and output; observe or monitor patients' status and document patient care on charts; administer first aid in emergency situations; collect specimens such as urine, faeces or sputum; administer suppositories, colonic irrigations and enemas and perform other procedures as directed by nursing and hospital staff
- Transport patients by wheelchair or stretcher for treatment or surgery
- Carry messages, reports, requisitions and specimens between departments
- Make beds and maintain patients' rooms
- Maintain inventory of supplies
- May perform maintenance tasks such as assisting with the set-up and maintenance of traction equipment, cleaning or sterilizing equipment, maintaining and repairing equipment, and assembling, setting-up and operating job-related equipment
- May transport patients between care facilities
- other associated tasks relevant to this occupational group

14.5 Primary Care Paramedic

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All primary care paramedics must, as a minimum, have:

- a. graduated from a Paramedic Program approved by Paramedic Association of Canada (PAC) and/or the Canadian medical Association (CMA)
- b. Unrestricted licence and in "good standing" with the provincial or territorial regulatory body in the province/territory of practice
- c. a Certificate of Standard First Aid and Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C
- d. a current Certificate of either Basic or Advanced International Trauma Life Support (ITLS)
- e. successful completion of a Reliability Status Check (RS) as well as the Police Records Check (PRC)/Vulnerable Sector Screening (VSS) process. These documents are mandatory and necessary as these resources will be working with youth
- f. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

All primary care paramedics have a minimum of one (1) full time equivalent year of experience in the last five (5) years in conducting patient assessment and be able to demonstrate experience of direct patient care in a primary care, public or community health, ambulatory, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following:

- assisting health care personnel
- perform triage assessment during walk-in hours and patient assessments that include medical or incident history, physical examinations

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- perform medical interventions such as taking vital signs, applying aseptic techniques including sterile dressing, ensuring infection control, and conducting specimen collection
- develop a medical care plan based on the result of the assessment and refer to a physician or other health care provider
- administer medication as per doctor's order as per provincial scope of practice and observe and document therapeutic effects
- provide medical coverage and support as required. This will include patient assessment, initial triage, urgent medical care, stabilization and handover to other paramedics or healthcare professionals
- cleaning, wrapping and sterilizing instruments as per instructions
- maintaining an up-to-date list of general supplies, taking requests to inventory management group and bringing back supplies as required
- cleaning treatment rooms and replacing equipment and supplies
- perform medical duties escort
- communicate any changes or abnormal findings of the patient's status or condition to the senior staff. Abnormal is defined as any deviation to the norm, average, or expected
- perform therapeutic procedures such as injections and wound care
- administer and monitor established respiratory therapy and intravenous therapy
- monitor patient's progress and evaluate effectiveness of nursing interventions
- provide health education to patients
- other associated tasks relevant to this occupational group

14.6 Physician

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

Physicians must, as a minimum, possess:

- a. Graduation with a Medical Doctorate or equivalent from a recognized school of medicine (If the degree is from outside Canada, the contractor must provide the Canadian equivalency of the degree evaluated by a recognized third party)
- b. Unrestricted licence and in "good standing" with the provincial or territorial regulatory body in the province/territory of practice
- c. been fit-tested for an N-95 (or equivalent) mask in the last two years or sooner, if a change in physiognomy occurs that may affect efficacy of determined size to wear

Minimum Experience

The Physician must have a minimum of one (1) full time equivalent year of experience in the last five (5) years in directly providing patient medical care in an in a primary care, public or community health, ambulatory, or acute care setting.

Tasks

The required services/tasks may include, but are not limited to the following:

- Interviewing patients to get a medical history
- Conducting physical examinations
- Diagnosing injuries, illnesses, and disorders
- Prescribing certain medications to treat chronic or acute illness
- Teaching patients about illness prevention and a healthy lifestyle
- Communicating with other health care providers to achieve total health for patients
- Performing annual physicals
- Performing patient counselling (e.g., mental health, family planning, medication compliance)
- Promoting health (e.g., smoking cessation)
- Immunizing against disease, screening for diseases
- Treating for short-term acute illnesses (e.g., infections, minor injuries)
- Monitoring patients with chronic illnesses or conditions (e.g., diabetes)
- Referring patients to social services
- Counselling patients (e.g., understanding illness progression, treatments)
- Promoting health (e.g., infection control)
- Treating for acute / critical / urgent illness
- Demonstrating/Teaching Procedures (e.g., de-fibrillation)
- Referrals to other health and social services (e.g. social work, dieticians, pharmacists, home care facilities)
- Prescribing medications, and administers physical exams and preventive care
- Obtaining medical histories, provides immunizations, and manages chronic diseases such as diabetes and heart disease

14.7 Psychologist

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

- a) Graduation with a Masters or Doctoral Degree in Psychology (If the degree is from outside Canada, the contractor must provide the Canadian equivalency of the degree evaluated by a recognized third party.)
- b) Unrestricted licence and in "good standing" with the provincial or territorial regulatory body in the province/territory of practice

Minimum Experience:

A Psychologist must have a minimum of one (1) full time equivalent year of autonomous practice experience in the last five (5) years in directly providing patient care.

Tasks

The required services/tasks may include, but are not limited to the following:

- Assessing and treating individuals
- Developing care plans

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- Participating in discharge and release planning as requested
- Providing consultation to other health care providers to ensure continuity of care
- Providing consultation and advice on mental health services to staff
- Participating in meetings including medical advisory committees, case conferences and other related activities as requested
- Administering and interpreting a range of psychological tests; this includes but is not limited to clinical personality, career interests, occupational stress and distress and clinical diagnosis; Bidders must list the psychological tests they have administered for the experience to be evaluated
- providing counselling to individuals; this includes but is not limited to interviewing, making clinical analysis and drawing conclusions assessing risks, providing written reports

14.8 Clinical Social Worker

When a pre-qualified supplier receives a Request for Proposal from a Federal Department User, the pre-qualified supplier certifies that the resource being proposed for this category meets the following minimum mandatory criteria:

Minimum Education / Qualifications

All Clinical Social Workers must possess, as a minimum:

- a. a Baccalaureate Degree or a Master's Degree in Social Work (Specialization: Clinical or Mental Health) from a recognized university accredited by Canadian Association for Social Work Education (CASWE)
- b. a Certificate of Basic Life Support (BLS) for Healthcare Provider or equivalent such as Cardio-pulmonary Resuscitation/Automated External Defibrillator (CPR/AED) Level C. Annual recertification is required
- c. Unrestricted licence and in "good standing" from the provincial or territorial regulatory body in the province/territory of practice

Minimum Experience:

The Clinical Social Worker must have, as a minimum, one (1) year of full time equivalent experience in the last five (5) years performing clinical social work related activities such as intake and assessment, crisis intervention, outreach, psychosocial assessment and treatment planning in a mental health care environment, using various evidence-based psychosocial counselling approaches, such as Cognitive Behavioural Therapy (CBT) and Solution-focused therapy, and providing psychosocial assessment, therapy and counselling services to clients and their families.

Tasks

The required services/tasks may include, but are not limited to the following:

- provide individual, family, and crisis or emergency assessments
- perform psychosocial and mental health interventions such as individual, family or group assessment, treatment planning and therapy, followed by evaluation of treatment and therapeutic outcome
- analyze clients' needs and provide information and advice to them and their families related to access to appropriate services and resources
- present client's case with recommendations to the inter-disciplinary health care teams to develop an individualized treatment plan
- provide advice and support with and on behalf of clients in relation to rights, services and resources to ensure that clients are receiving the full spectrum of care
- participate in the provision of multi-disciplinary care by ensuring clients receive prescribed treatment and services by the multi-disciplinary team and monitor the clients' progress
- facilitate educational activities and group interventions, psychosocial services overview presentations, and group psycho-educational sessions

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- implement new interventions or treatment approaches such as telemedicine and virtual reality therapy
- document client interactions in accordance with relevant policies and standards and with the provincial regulatory organization's Standards of Practice for Social worker's related to documentation
- distribute local outreach material such as mental health awareness materiel
- provide clinical advice, within social work scope of practice, to other health care providers
- other associated tasks relevant to this occupational group

All other terms and conditions remain unchanged.

SOLICITATION E60ZT-180024/C IS HEREBY DELETED IN ITS ENTIRETY AND REPLACED WITH THE SOLICITATION DOCUMENT WITH THE MOST RECENT DATE LOCATED UNDER THE "ATTACHMENTS" SECTION.