

REQUEST FOR PROPOSAL
UPSCHEEK TASHEE TRAIL BED CONSTRUCTION
PACIFIC RIM NATIONAL PARK
FILE: 5P437-190013

IMPORTANT NOTICE TO BIDDERS

TRADE AGREEMENTS

This procurement is set aside from the Canadian Free Trade Agreement and the International Trade Agreements under the provision each has for measures with respect to Aboriginal peoples or for set-asides for small and minority businesses.

In accordance with NAFTA, WTO-AGP, and CETA

- NAFTA subsection 1 (d) Annex 1001.2b
- WTO-AGP Annex 7 Article 1
- CETA Annex 19.7 2(a)
- Canadian Free Trade Agreement (CFTA), Article 800.1

TWO-ENVELOPE BID

This Proposal / Bid shall be submitted following a "two-envelope" procedure. Refer to SI07 of the Special Instructions to Bidders.

PROMPT PAYMENT IN THE CONSTRUCTION INDUSTRY

Prompt Payment Principles

Public Services and Procurement Canada advocates that construction-related payments should follow these three principles:

- Promptness: The department will review and process invoices promptly. If disputes arise, Public Services and Procurement Canada will pay for items not in dispute, while working to resolve the disputed amount quickly and fairly
- Transparency: The department will make construction payment information such as payment dates, company names, contract and project numbers, publicly available; likewise, contractors are expected to share this information with their lower tiers
- Shared responsibility: Payers and payees are responsible for fulfilling their contract terms including their obligations to make and receive payment, and to adhere to industry best practices.

For more information: <http://www.tpsgc-pwgsc.gc.ca/biens-property/divulgation-disclosure/psdic-ppci-eng.html>

PWGSC UPDATE ON ASBESTOS USE

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at <https://www.tpsgc-pwgsc.gc.ca/biens-property/ami-asb/amiante-asbestos-eng.html>

ENQUIRIES:

Ken Ngan
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R2710T GENERAL INSTRUCTIONS TO BIDDERS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2018-06-21)

The following sections of clause R2710T are set out in Web site;

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

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PROJECT BRIEF

Parks Canada maintains and restores ecological integrity in National Parks, and provides Canadians with opportunities to discover and enjoy them. Parks Canada protects and presents these treasures because they tell stories of who we are, including the history, cultures, and contributions of Indigenous Peoples.

A new multi-use pathway, located in the traditional territories of the Tla-o-qui-aht and Yuuthlu-ilth-ath /Ucluelet First Nation, is being constructed. It will extend approximately 25 km from the southern to the northern boundary of the Long Beach Unit of Pacific Rim National Park Reserve. The pathway will provide Canadians with opportunities to explore the vast sandy beaches, coastal rainforest, and special areas of natural and cultural significance in the region.

Initial work on the multi-use pathway in Pacific Rim National Park Reserve began in February 2017 and included two main steps: environmental protection and site preparation. More specifically, this phase included extensive environmental, archaeological and engineering studies, the preparation of a Detailed Impact Analysis (otherwise known as an environmental assessment), trail design and planning, and clearing the trail alignment of trees and shrubs.

The next phase of the work will begin in the Spring of 2019. Following Parks Canada's established processes and rigorous standards for ecological protection, work will include completion of clearing trees and shrubs, trail bed preparation, installation of drainage culverts, and fabrication of bridges.

Strict development limits are in place to ensure the protection of ecological integrity in Canada's national parks. Parks Canada has a rigorous development review and environmental assessment process that ensures all new infrastructure projects comply with these limits and that the parks ecological integrity is maintained. Additionally, any development in national parks is managed through consultation with Indigenous Peoples, information sharing with stakeholders and Canadians, and planning that is informed by science.

The Government is committed to investing in federal infrastructure assets, including national parks and historic sites, for the benefit of all Canadians. These investments bring Canadians together to celebrate our rich natural and cultural heritage. The new pathway is a long-time request from local communities, and will provide opportunities for Canadians to explore and enjoy the natural wonders of Pacific Rim National Park Reserve whether they are walking or cycling.

WORK DESCRIPTION

The multi-use pathway construction work will include clearing of trees and shrubs in the unclear areas of the trail and trail bed preparation for asphalt surfacing. This will include the installation of drainage culverts, and the construction of three bridges. Specifically, work under the construction contract will include:

- Fabrication of bridges; abutments, railings, structural steel, piles, and footings for bridges and elevated trail.
- Delivery to site of all required components and materials for the bridges and boardwalks and their erection and installation.
- Graveled trail construction including retaining walls, hand rails, and existing culvert extensions and new culvert installations.
- Roadworks along Highway 4 including widening at the Esowista Curve and widening for and installation of concrete barriers where the trail is immediately adjacent to the highway.
- Mill and overlay 68 metres of Highway 4 at the north Park boundary.
- Control of invasive plant species.
- Filling of four existing abandoned wells/cisterns

The labour, equipment and services required for this contract includes, but is not limited to, the summary provided below.

Summary of Skills/Equipment Needs by Category

Labour

- Occasional use of traffic control (flagging) personnel
- Supervisors and foremen
- Office personnel for book keeping, time keeping, general correspondence, tracking quantities and costs, and record keeping
- Loggers/fallers for falling trees, clearing bush and undergrowth, and cutting up blow down trees
- Carpenter / labour to install metal railing on Jersey barriers
- Personnel with first aid certifications and experience

- Equipment fueling and maintenance
- Labour for placing geotextiles and gravels
- Cranes, operators, steel erectors, carpenters, and labour for one bridge installation and for elevated trail sections
- Excavation equipment of various sizes and operators
- Certified Arborist for localized root cutting

Equipment & Services

- Local housing and services for personnel not hired locally
- Equipment and labour to construct earth filled retaining walls and concrete block retaining walls
- An area for a lay down yard, temporary offices, and equipment storage
- Excavation equipment of various sizes and operators
- Pile driving equipment, operators, and swampers for steel pipe piles

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 INTRODUCTION

1. Public Services and Procurement Canada (PSPC) intends to retain a Contractor to provide construction services for the project as set out in this Request for Proposal (RFP). Bidders responding to this RFP are requested to submit a full and complete Bid. The Bid must cover the Indigenous Benefit Plan (IBP) provided by the bidder and the pricing.
2. This is a single phase “two envelope” selection process.
3. This RFP Document sets out the project requirement, i.e., the particulars of the project itself, the Indigenous Benefit Plan (IBP) requirements and the broad scope of services required from the Contractor.
4. Based upon their analysis of the project requirement, IBP requirements and the capability/capacity of the firm, the Bidders formulate Bids for the service, including their price.
5. The Bidders should provide their proposed IBP submission and proposed services in the “IBP Proposal” of the submission (Envelope One). The "Price Proposal" includes the proposed price and bid security which is submitted in a sealed envelope (Envelope Two).
6. The IBP Portion of proposal(s) received will be evaluated, without knowledge of the price, by the PWGSC Evaluation Board. Evaluation is based on a set of mandatory and pre-established criteria, components and weight factors. Numerical IBP scores will be awarded at the completion of the IBP evaluation.
7. Price envelopes are then opened for the proposals that have passed the IBP section. The responsive bid with the highest points combined will be recommended for award of the contract. Bidders who have not met the minimum IBP pass mark or who have been deemed non-compliant will have their price proposals returned to them unopened with no further evaluation of their proposal.

SI02 DEFINITIONS

In this Request for Proposal (RFP), the following words or phrases have the corresponding meaning.

- (a) “PSPC” or “PWGSC”: HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as represented by the Minister of Public Works and Government Services.
- (b) “Bid/Proposal”: means the submission provided by the Bidder in response to this Request for Proposal. Bid may also mean the same as Proposal.
- (c) “Bid and Acceptance Form” – means the same as the Price Proposal Form.

- (d) "Contractor/Bidder Team": means the team of Contractors and Subcontractors, including the Bidder, proposed by the bidder to perform the services required.
- (e) "Price Rating": means the rating assigned to the price component of a proposal/bid and subsequently used to establish a Price Score for inclusion as a percentage of the total score to be established following the evaluation and rating of IBP proposals.
- (f) "PSPC Evaluation Board": means the team established to evaluate and rate bids. An evaluation team composed of representatives of Canada will evaluate the bids.
- (g) "IBP Rating": means the rating assigned to the IBP component of a bid in the selection procedure and subsequently used to establish an IBP Score for inclusion as a percentage of the total score.

SI03 PROPOSAL DOCUMENTS

1. The following are the Proposal Documents:

- a. Request for Proposal - Page 1;
- b. Special Instructions to Bidders;
- c. General Instructions - Construction Services - Bid Security Requirements R2710T (2017-09-21)
- d. "Contract Documents";
- e. Drawings and Specifications;
- f. Price Proposal/Bid and Acceptance Form and related Appendix(s); and
- g. Any amendment issued prior to solicitation closing.

Submission of a proposal constitutes acknowledgment that the bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

SI04 INDIGENOUS BENEFIT PLAN (IBP)

Parks Canada Agency (PCA), which administers Pacific Rim National Park Reserve, is implementing a project to build a new multi-use pathway, located in the traditional territories of the Tla-o-qui-aht and Yuuthlu-ilth-ath /Ucluelet First Nation. The pathway will extend approximately 25 km from the southern to the northern boundary of the Long Beach Unit of Pacific Rim National Park Reserve. The pathway will provide Canadians with opportunities to explore the vast sandy beaches, coastal rainforest, and special areas of natural and cultural significance in the region. The project work, following Parks Canada's established processes and rigorous standards for ecological protection, will include completion of clearing trees and shrubs, trail bed preparation, installation of drainage culverts, and fabrication of bridges.

As part of Canada's commitment to support its First Nations population, this procurement contains a mandatory Indigenous Benefits Plan (IBP) that aims to provide specific socio-economic benefits to Indigenous People and Indigenous Firms of the Tla-o-qui-aht and Yuuthlu-ilth-ath /Ucluelet First Nation. The information that Bidders are required to provide is set out in detail elsewhere in the RFP

To assist bidders in preparing the IBP, please contact the designated representatives from the Tla-o-qui-aht and Yuuthlu-ilth-ath /Ucluelet First Nations respectively.

Barb Audet
 Interim Tribal Administrator
 Phone 1-250-725-3350 ext 27
 Email: tribaladmin@tla-o-qui-aht.org

and

Suzanne Williams
 Interim Director of Operations
 Yuulu?il?ath? Government / Ucluelet First Nation
 P. 250-726-7342 ext 206 F. 250-726-7552
 E. suzanne.williams@ufn.ca
 Website www.ufn.ca

SI05 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Authority named on the Invitation to Tender - Page 1 or at email address ken.ngan@tpsgc-pwgsc.gc.ca as early as possible within the solicitation period. Except for the approval of alternative materials as described in G115 of R2710T, enquiries should be received no later than five 5 business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Authority will examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1 above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI06 OPTIONAL BIDDERS CONFERENCE AND SITE VISIT

1. There will be an optional bidder's conference and site visit on **March 6, 2019 from 11am to 1pm**. Interested bidders are to meet at the Ucluelet Community Centre, 500 Matterson Dr, Ucluelet, BC V0R 3A0, Activity Rooms 1 & 2.
2. Safety Attire – In order to be guaranteed access to the site all persons should have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.
3. Bidders are requested to communicate with the Contracting Authority, Ken Ngan at ken.ngan@pwgsc.gc.ca or (604) 671-0219 no later than 24 hours prior to the conference and site visit to confirm attendance. Bidders should provide, in writing, to the Contracting Authority, the names of the person(s) who will be attending (maximum two people per bidder may attend).
4. Any clarifications or changes to the RFP resulting from the bidders conference and site visit will be included as an amendment/addendum to the RFP.

SI07 OVERVIEW OF SELECTION PROCESS

1. **Proposal**
 - (a) Bids are submitted following a "two-envelope" procedure, in which Bidders submit the IBP of their bid in one envelope and the proposed price of the services (price proposal) in a second envelope.
 - (b) The information that Bidders are required to provide is set out in detail elsewhere in the RFP.
2. **Proposal Evaluation and Rating**
 - (a) The IBP of all proposals are reviewed, evaluated and rated by a Public Works and Government Services Canada (PWGSC) Evaluation Board in accordance with the criteria, components and weight factors set out in the RFP. Upon completion of the evaluation, IBP ratings are established.

- (b) Proposals achieving the minimum IBP Score specified in the Submission Requirements and Evaluation section of the RFP are further considered.
- (c) The IBP Evaluation Rating score will be pro-rated to a maximum of 10%. The Contractor's total points will receive an IBP Rating score as follows:

$$\frac{\text{Contractor's IBP Evaluation Rating Total Points}}{\text{Maximum score}} \times 10$$

- (d) The price envelopes of all responsive proposals are opened upon completion of the IBP evaluation. When there are three or more responsive proposals, an average price is determined by adding all the price proposals together and dividing the total by the number of price proposals opened. This calculation will not be conducted when one or two responsive proposals are received. All price proposals which are greater than 25 percent above the average price will cause their respective complete proposals to be set aside and receive no further consideration.
- (f) The price proposals are rated as follows:
- The lowest price proposal receives a Price Rating Possible Range of 100.
The subsequent prices will receive a Price Rating as follows:

$$\frac{\text{Lowest Price}}{\text{Proposal Price}} \times 90$$

3. Total Score

- (a) The total overall score (Total Score) assigned to each Contractor's complete proposal is calculated as the aggregate of:
- (1) the IBP Score (first envelope of the proposal), and
 - (2) the Price Score (second envelope of the proposal).
- (b) The Contractor receiving the highest Total Score is the entity that the PWGSC Evaluation Board will recommend for the award of a contract.

SI08 SUBMISSION OF PROPOSAL

DELETE GI09 of R2710T in its entirety.

And REPLACE with:

GI09

- 1) The proposal shall be submitted following a "two-envelope" procedure in which the bidders submit the IBP component of their bid in one envelope and the proposed price of the services Price Proposal/Bid and Acceptance Form (BA) in a second envelope. Both envelopes shall be enclosed and sealed together in a third envelope, the proposal envelope. All envelopes are to be provided by the Bidder.
- 2) The information that Bidders are required to provide is set out in detail elsewhere in the RFP
- 3) The proposal envelope shall be addressed and submitted to the office designated on the Front Page of the Request for Proposal. The proposals must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
 - a. Solicitation Number and Project Description,
 - b. Name of Bidder;
 - c. Return address; and
 - d. Closing Date and Time
 - e. ENVELOPE 1 - IBP

f. ENVELOPE 2 – PRICE PROPOSAL;

- 4) Unless specified otherwise elsewhere in the bid documents:
 - a. the price proposal shall be in Canadian currency, and
 - b. the price proposal shall not include any amount for Applicable Taxes, and exchange rate fluctuation protection is not offered, and
 - c. any request for exchange rate fluctuation protection will not be considered, and may render the bid non responsive.
- 5) Proposals and supporting information may be submitted in either English or French.
- 6) Timely and correct delivery of bids to the office designated for receipt of proposals is the sole responsibility of the bidder. Canada will not assume or have transferred to it those responsibilities. All risks and consequences of incorrect delivery of bids are the responsibility of the bidder.
- 7) Due to the nature of this solicitation, a complete IBP, as well as a cost of services (Price proposal /Bid and Acceptance Form (BA) (submitted in a separate envelope), with supporting information is required to allow a proper evaluation to be conducted. Electronic transmission of the bid by such means as electronic mail or facsimile is not considered to be practical, and therefore, will not be accepted.
- 8) Canada will make available Notices of Proposed Procurement (NPP), bid solicitations and related documents for download through Buyandsell.gc.ca/tenders. Canada is not responsible and will not assume any liabilities whatsoever for the information found on websites of third parties. In the event an NPP, bid solicitation or related documentation would be amended, Canada will not be sending notifications. Canada will post all amendments using the website Buyandsell.gc.ca/tenders. It is the sole responsibility of the Contractor to regularly consult the website Buyandsell.gc.ca/tenders for the most up-to-date information. Canada will not be liable for any oversight on the Contractor's part nor for notification services offered by a third party.

SI09 LATE SUBMISSIONS

Submissions delivered after the stipulated closing date and time will be returned unopened.

SI10 REVISION OF PROPOSAL

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following;

A proposal submitted in accordance with these instructions may be revised by physically delivering a new Revised Envelope 1 – IBP Proposal and or Revised Envelope 2 – Price Proposal, provided the revision is received at the office designated for the receipt of proposals on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPE 1- INDIGENOUS BENEFITS PLAN (IBP) PROPOSAL
- b. REVISED ENVELOPE 2 – PRICE PROPOSAL,
- c. Solicitation Number, project description and Name of Bidder

SI11 LIMITATION OF SUBMISSIONS

1. A Bidder may not submit more than one bid. This limitation also applies to the persons or entities in the case of a joint venture. If more than one bid is received from a Bidder (or, in the case of a joint venture, from the persons or entities), all such bids shall be rejected and no further consideration shall be given.
2. A joint venture is defined as an association of two or more parties which combine their money, property, knowledge, skills, time or other resources in a joint business enterprise agreeing to share the profits and the losses and each having some degree of control over the enterprise.
3. An arrangement whereby Canada contracts directly with a Contractor who may retain subcontractors to perform portions of the services is not a joint venture arrangement. A Subcontractor may, therefore, be proposed as part of the bidder team by more than one Bidder. The Bidder warrants that it has written permission from such Subcontractors to propose their services in relation to the services to be performed.

4. Notwithstanding paragraph 3 above, in order to avoid any conflict of interest, or any perception of conflict of interest, a Bidder shall not include in its submission another Bidder as a member of its team, as a Subcontractor. Bidders shall not provide written permission to propose their services as Subcontractor for other bids. If it is demonstrated that a Bidder was aware of and had granted permission to being listed as subcontractor on another bid, the Bidder's own bid will also be deemed non-compliant.
5. Any joint venture entered into for the provision of professional services or other services must be in full compliance with the requirements of any provincial or territorial law pertaining thereto in the Province or Territory in which the project is located.

SI12 COMPLETION OF SUBMISSION

The Bidder shall base the Proposal on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or IBP requirements contained in this document.

SI13 RESPONSIVE PROPOSALS

To be considered responsive, a bid must meet all of the mandatory requirements set out in the RFP. No further consideration in the selection procedure will be given to a bidder submitting a non-responsive bid.

SI14 ACCEPTANCE OF PROPOSALS

1. Canada may accept any proposal, or may reject any or all proposals.
2. While Canada may enter into an agreement or contractual arrangement without prior negotiation, Canada reserves the right to negotiate with Contractors on any procurement.
3. Canada reserves the right to cancel or amend the RFP at any time.

SI15 REJECTION OF PROPOSAL

DELETE Section GI11 of R2710T

and REPLACE with:

1. Canada may reject a proposal where any of the following circumstances is present:
 - (a) the Bidder has been declared ineligible for selection, following unsatisfactory performance in a previous project as determined in accordance with the department's performance review procedures;
 - (b) an employee, sub-contractor or specialist contractor included as part of the proposal has been declared ineligible, for selection for work with the department in accordance with the performance review procedure referred to in paragraph 1.(a), which would render the employee, sub-contractor or specialist contractor ineligible to bid on the requirement, or the portion of the requirement the employee, sub-contractor or specialist contractor is to perform;
 - (c) the Bidder is bankrupt or where, for whatever reason, its activities are rendered inoperable for an extended period;
 - (d) evidence, satisfactory to Canada, of fraud, bribery, fraudulent misrepresentation or failure to comply with any law protecting individuals against any manner of discrimination, has been received with respect to the Bidder, any of its employees, any sub-contractor or any specialist contractor included as part of the proposal;
 - (e) evidence satisfactory to Canada that based on past conduct or behavior, the Bidder, a sub-contractor, a specialist contractor or a person who is to perform the Services is unsuitable or has conducted himself/herself improperly;

- (f) with respect to current or prior transactions with the Government of Canada,
 - (i) Canada has exercised its contractual remedies of taking the services out of the contractor's hands, suspension or termination for default with respect to a contract with the Bidder, any of its employees, any sub-contractor or any specialist contractor included as part of the proposal;
 - (ii) Canada determines that the Bidder's performance on other contracts, including the quality of the services provided and the quality and timeliness of the delivery of the project, is sufficiently poor to jeopardize the successful completion of the requirement being proposed.
2. Where Canada intends to reject a proposal pursuant to subsection 1.(f), the Contracting Authority will so inform the Bidder and provide the Bidder ten (10) days within which to make representations, before making a final decision on the proposal rejection.

SI16 INSUFFICIENT FUNDING

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid.

SI17 DEBRIEFINGS

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

SI18 JOINT VENTURE

1. A joint venture is an association of two or more parties who combine their money, property, knowledge, expertise or other resources in a single joint business enterprise, sometimes referred as a consortium, to bid together on a requirement. Bidders who bid as a joint venture must indicate clearly that it is a joint venture and provide the following information:
 - a. the name of each member of the joint venture;
 - b. the Procurement Business Number of each member of the joint venture;
 - c. the name of the representative of the joint venture, i.e. the member chosen by the other members to act on their behalf, if applicable;
 - d. the name of the joint venture, if applicable.
2. If the information is not clearly provided in the bid, the Bidder must provide the information on request from the Contracting Authority.
3. The bid and any resulting contract must be signed by all the members of the joint venture unless one member has been appointed to act on behalf of all members of the joint venture. The Contracting Authority may, at any time, require each member of the joint venture to confirm that the representative has been appointed with full authority to act as its representative for the purposes of the bid solicitation and any resulting contract. If a contract is awarded to a joint venture, all members of the joint venture will be jointly and severally or solidarily liable for the performance of any resulting contract.

SI19 BID (PROPOSAL) VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders will have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1. above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1. above is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

SI20 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum two (2), will be provided free of charge upon request by the Contractor. Obtaining more copies will be the responsibility of the Contractor including costs.

SI21 BRITISH COLUMBIA PROVINCIAL SALES TAX ACT - REAL PROPERTY CONTRACTORS

Real property contractors in the Province of British Columbia who have contracts with the Federal Government may make purchases for use in real property contracts exempt of Provincial Sales Tax (PST) by providing their suppliers with a completed Certificate of Exemption – Contractors (FIN 491) and, if necessary a completed Certification of Exemption – Subcontractor (FIN 493).

Upon request, Canada will provide the General Contractor with a duly signed exemption form, FIN 491 and if applicable FIN 493.

For additional information, please refer to the link noted below:

<http://www2.gov.bc.ca/assets/gov/taxes/sales-taxes/publications/pst-501-real-property-contractors.pdf>

SI22 OPENING OF BIDS / EVALUATION

1. There will be no public opening at bid deposit time.

SI23 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies
<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell
<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions
<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)
<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services

<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:
 - a. Contract Page when signed by Canada;
 - b. Duly completed Price Proposal / Bid and Acceptance Form and any Appendices attached thereto;
 - c. Drawings and Specifications;
 - d. General Conditions and clauses

GC1 General Provisions	R2810D	(2017-11-28);
GC2 Administration of the Contract	R2820D	(2016-01-28);
GC3 Execution and Control of the Work	R2830D	(2018-06-21);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2016-01-28);
GC6 Delays and Changes in the Work	R2860D	(2016-01-28);
GC7 Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8 Dispute Resolution	R2882D	(2016-01-28);
GC9 Contract Security	R2890D	(2018-06-21);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Changes under GC6.4.1 Supplementary Conditions	R2950D	(2015-02-25);
 - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
 - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and acceptance of the bid; and
 - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>
3. The language of the contract documents is the language of the Price Proposal / Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 INSURANCE TERMS

- 1) **Insurance Contracts**
 - (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
 - (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.
- 2) **Period of Insurance**
 - (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
 - (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.
- 3) **Proof of Insurance**
 - (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
 - (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.
- 4) **Insurance Proceeds**

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.
- 5) **Deductible**

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

SC02 SUBSTANTIAL PERFORMANCE OF THE WORK

R2850D GC5.5.3 is modified to include the following clause:

- d. 2 percent of the Contract Amount if the Contractor has not met or exceeded the commitments set out in 3.1, 3.2 and 3.3 of the Indigenous Benefits Plan, notwithstanding whether the failure to meet the commitments were beyond the control of the Contractor or not.

SC03 FINAL COMPLETION

R2850D GC5.6.2 is modified to:

2. Subject to GC5.2, "Amount Payable", and paragraph 3) of GC5.6, Canada shall pay the Contractor the amount referred to in GC5.2, "Amount Payable", less the aggregate of the sum of all payments that were made pursuant to GC5.4, "Progress Payment", and GC5.5, "Substantial Performance of Work" and less 2 percent of the Contract Amount, if the Contractor has not met or exceeded the commitments set out in 3.1, 3.2 and 3.3 of the Indigenous Benefits Plan notwithstanding whether the failure to meet the commitments were beyond the control of the Contractor or not.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

UPSCHEEK TASHEE TRAIL BED CONSTRUCTION
PACIFIC RIM NATIONAL PARK RESERVE, BC

BA02 LEGAL NAME AND ADDRESS OF BIDDER

Legal Name: _____

Operating Name (if any): _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-Mail address: _____

Industrial Security Program Organisation Number (ISP ORG#) _____
(when required)

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of 60 days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in Contract Documents (CD) section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work within ninety (90) weeks from the date of notification of acceptance of the offer.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

“The following are the Tender Items for work, including all labour, material, tools, equipment, overhead, and profit, required to complete the works as described in the attached Specifications and Drawings. The Unit Prices for these Tender Items may be used to adjust the Contract price as the scope of work increases or decreases as required by the Departmental Representative.”

Item	Specification Reference	Class of Labor, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit applicable taxes extra (PU)	Extended amount (EQ x PU) applicable taxes extra
Division 1	General Requirements					
1	01 25 20	Mobilization and Demobilization	Lump Sum	1		
2	01 35 00	Special Procedures for Traffic Control	Lump Sum	1		
3	01 45 00	Quality Control	Lump Sum	1		
		Environmental Procedures - Supply, Install, & Remove - above that required for incidental environmental work				
4	01 35 43	Light Duty Silt Fence Barrier (SI&R)	Lin.m	2,000		
5	01 35 43	Heavy Duty Silt Fence Barrier (SI&R)	Lin.m	500		
6	01 35 43	Erosion Control Blanket (SI&R)	sq.m	5,000		
7	01 35 43	Poly or Nylon Sand Bags (SI&R)	Each	1,000		
8	01 35 43	Poly Sheeting (6 mm) (SI&R)	sq.m	1,000		
9	01 35 43	Rock Check Dam (SI&R)	Each	100		
10	01 35 43	1.4 m high orange safety fence (SI&R)	Lin.m	200		
11	01 35 43	2.29 m X 2.29 m Small Wetland Filter Bag (SI&R)	Each	20		
12	01 35 43	4.57 m X 4.57 m Large Wetland Filter Bag (SI&R)	Each	20		
13	01 35 43	50mm trash pump + 61 m discharge hose	Daily	300		
14	01 35 43	75mm trash pump + 61 m discharge	Daily			

		hose		150		
		Environmental Procedures - Standby Equipment and Materials				
15	01 35 43	50mm trash pump + 61 m discharge hose	Lump Sum	2		
16	01 35 43	75mm trash pump + 61 m discharge hose	Lump Sum	2		
17	01 35 43	Standby Materials (Quantities in Table 2 - light and heavy duty silt barrier, stakes, erosion control blanket, sandbags, poly sheeting, crushed rock, pea gravel, safety fencing, filter bags, Sorbent booms)	Lump Sum	1		
18	01 35 43	Large Spill Kits (110% of equipment fluids)	Lump Sum	2		
		Subtotal General Requirements				
	Bridge and Elevated Trail Work					
Concrete		Reinforced Precast Concrete Components				
19	03 41 00	Bridge 19 girders (30.6 m long)	Each	3		
20	03 41 00	Bridge 20 girders (30.6 m long)	Each	3		
Concrete		Reinforced Cast in Place Concrete Components				
21	03 41 00	Bridge 3 - Abutments, wingwalls, approach slabs	L.S.	1		
22	03 41 00	Bridge 19 Abutments, wingwalls, approach slabs, deck, curbs	L.S.	1		
23	03 41 00	Bridge 20 Abutments, wingwalls, approach slabs, deck, curbs	L.S.	1		
		Site Preperation, Delivery, Bearings, Installation, Wood Deck, Miscellaneous				
24	03 20 01	Bridge 3 - 20 m Steel & Timber Bridge	Each Bridge	1		
25	03 20 01	Bridge 19 - 30 m Precast Concrete Girder Bridge	Each Bridge	1		
26	03 20 01	Bridge 20 - 30 m Precast Concrete Girder Bridge	Each Bridge	1		
27	03 20 01	Elevated trail - Install and Finish	Lin.m	370		
		Subtotal Bridge and Elevated Trail Concrete				
Division 05	Metal Work	Structural Steel Bridge Components				
28	05 12 33	Bridge 3 - 20 metre Supply and Fabricate Steel	Lump Sum	1		
		Railings - Metal and Wood				
29	32 31 14	20 metre Span Bridge Steel (50.5m of Wood Railing)	Lump Sum	1		

30	05 12 33	30 metre Span Bridge Steel (82.4 m of Metal Railing)	Lump Sum	2		
31	32 31 14	Elevated trail - Wood Railings	Lin.m	150		
		Subtotal Metal Work				
Division 31	Earthworks (Piling)					
32	31 66 13	Helical Piles - 114mm dia, 6.0m Long 8.6mm WT screw piles for elevated trail sections (Drawing S-2.5 - Type A)	Each	280		
33	31 66 13	Helical Piles - 114mm dia, 9.0m Long 8.6mm WT screw piles for elevated trail sections (Drawing S-2.5 - Type B)	Each	46		
34	31 62 16	Mobilize and demobilize for bridge piling 20 m span Bridge 3	Lump Sum	1		
35	31 62 16	Mobilize and demobilize for bridge piling 30 m span Bridge 19 Sandhill Creek on Wick Road	Lump Sum	1		
36	31 62 16	Mobilize and demobilize for bridge piling 30 m span Bridge 20 Lost Shoe Creek Bridge 20 on Highway 4	Lump Sum	1		
37	31 62 16	Piling -610mm dia 16mm WT driven steel piles for bridge # 3 structure	Lin.m	50.4		
38	31 62 16	Piling -610mm dia 19mm WT driven steel piles for bridge# 19 structure	Lin.m	94		
39	31 62 16	Piling -762mm dia 19mm WT driven steel piles for bridge# 20 structure	Lin.m	147.6		
40	31 62 16	Piling - Concrete fill and reinforcing steel in 610mm dia steel piles for bridge structures	Each	16		
		Subtotal Bridge and Elevated Trail Piling				
		At Grade Trail Work				
Division 03	Concrete					
41	03 30 20	Concrete Wall Curb, 300 high (Cast in Place)	Lin.m	150		
42	03 48 00	280 X 150 X 2130 parking curb (Precast)	Each	205		
43	03 48 00	2.13 m high concrete fence (Precast)	Lin.m	166		
		Roadside Precast Concrete Barriers				
44	03 48 00	460 high bull-nose 1.2 m Long (Precast)	Each	17		
45	03 48 00	460 high concrete barrier 3.0 m Long (Precast)	Each	6		
46	03 48 00	690 high concrete barrier 2.5 m Long (Precast)	Each	163		
47	03 48 00	460 to 690 high transition barrier 2.5 m	Each			

		Long (Precast)		29		
48	03 48 00	690 high drainage barrier 2.5 m Long (Precast)	Each	212		
49	03 48 00	Relocate 690 high conc. barrier 2.5 m Long	Each	22		
50	03 48 00	Install 2.5m L 690 conc. barrier Supplied by PCA	Each	95		
		Subtotal Concrete				
Division 05	Metal Work					
51	05 51 00	Swing Bike Baffles	Each Pair	37		
52	05 51 00	8 m Wide Parking Lot Gate	Each	2		
53	05 51 00	5 m Wide Access Gate	Each	13		
54	05 51 00	Relocate and repaint existing forestry gate. Complete sets	Each set	2		
55	05 51 00	680 mm X 2400 mm galvanized rails on roadside concrete barriers	Each	440		
56	05 51 00	680 mm X 2400 mm galvanized rails on roadside concrete barriers with sign post	Each	20		
57	05 51 00	680 mm X 1800 mm galvanized rails on W-beam Guardrails	Each	212		
58	05 51 00	100 mm dia. Steel removable bollards	Each	6		
		Subtotal Metal Work				
Division 31	Earthworks					
		Clearing and Grubbing				
59	31 11 00	Tree and brush clearing and removal East side of Esowista Curve (Sta 15+400 to 15+880)	Hectare	0.30		
60	31 11 00	Tree and brush clearing for Trail	Hectare	1.40		
61	31 11 00	Grubbing	Hectare	15		
62	31 11 00	Stump Grinding	Cu. m	500		
		Topsoil, Organic Soil, and Wood Chips				
63	31 14 13	Organic soil side casting and respreading for shoulder dressing	Lin. m	47,000		
64	31 14 13	Supply and dress trail shoulders with wood chips on paved trail	Lin.m (Each side)	1,130		
65	31 14 13	Trail off site waste excavation - Organic Material	Cu. m	20,700		
		Mineral Soils Excavations and Fills				
66	31 14 13	Trail waste excavation - Non-organic material	Cu. m	14,100		
67	31 14 13	Trail embankment (Used on site)	Cu. m	2,800		

68	31 24 13	Highway off site waste excavation	Cu. m	7,500		
69	31 24 13	Highway embankment (Used on site)	Cu. m	1,000		
		Archaeological Site Excavations and Fills				
70	01 35 44	Organic Soils excavation and spreading in Archaeological site	Cu. m	10,400		
71	01 35 44	Organic Soils excavation - storage and recording at Grice Bay Parking Lot	Cu. m	1,900		
72	01 35 44	Mineral Soil excavation and fill in Archaeological Sites	Cu. m	2,600		
73	01 35 44	Mineral Soil excavation in Archaeological Sites - storage and recording at Grice Bay Parking Lot	Cu. m	3,000		
74	01 35 44	Mineral Soil excavation in Archaeological Sites - disposal at Tofino Airport	Cu. m	2,350		
		Geotextiles, Geogrids, Erosion Control Blankets				
75	31 32 19	Geotextiles - Woven high survivability	Sq. m	21,000		
76	31 32 19	Geotextiles - Install only -Woven Mirafi HP570 (71 rolls)	Sq. m	29,700		
77	31 32 19	Geogrid plus nonwoven or composite geotextile	Sq. m	53,400		
78	31 32 19	Erosion Control Blanket (Biodegradable)	Sq. m	62,000		
79	31 32 19	Erosion Control Blanket Install Only NAG C125BN (57 rolls)	Sq. m	4,200		
80	31 32 19	40 mil Root Barrier	Lin. m	40,000		
81	31 32 19	Buried Check Dam with LLPDE liner	Each	20		
82	31 37 00	Riprap Class 10 kg (350 mm thick)	Sq. m	3,000		
83	31 37 00	Riprap Class 25 kg (450 mm thick)	Sq. m	750		
84	31 37 00	Riprap Class 500 kg	Cu. m	340		
		Subtotal Earthworks				
Division 32	Road and Site Improvements					
85	32 01 11	Removal of pavement markings on Highway 4 at Esowista Curve	Lump Sum	1		
86	32 01 16.7	200 mm wide - edge cold milling	Lin. m	900		
87	32 01 16.7	200 mm wide - asphalt saw cut and removal	Lin. m	900		
88	32 01 16.9	Asphalt pavement removal	Sq. m	3,050		
		Aggregates for Highways and Roads (Free of invasive species)				
89	32 11 10	Select Granular Sub-grade fill (75 mm	Cu.m.			

		minus)		600		
90	32 11 16	Crushed Granular Sub-base (450 mm thick Esowista Curve)	Sq. m	3,600		
91	32 11 16	Crushed Granular Sub-base (300 mm thick Roadside Barrier Widening)	Sq. m	4,000		
92	32 11 23	Granular Base (150 mm thick)	Sq. m	3,400		
93	32 11 23	Granular Base (100 mm thick)	Sq. m	4,000		
94	32 11 23	Granular base shoulder dressing	Lin. m	1,000		
		Aggregates for Parking Lots (Free of invasive species)				
95	32 11 16	Crushed Granular Sub-base at Incinerator Rock Parking Lot (600 mm thick)	Sq. m	1,000		
96	32 11 23	Granular Base at Incinerator Rock Parking Lot (100 mm thick)	Sq. m	3,050		
97	32 11 23	Granular Base at Radar Hill Road Parking Lot (100 mm thick)	Sq. m	5,600		
98	32 11 23	Gran. base shoulder 0.5 wide at Incinerator Rk P.L.	Lin. m	160		
		Aggregates for Trail (Free of invasive species)				
99	32 11 10	Select Granular Sub-grade fill (75mm minus)	Cu.m.	25,000		
100	32 11 16	Crushed Granular Sub-base (300 mm thick - 75mm minus)	Sq. m	45,800		
101	32 11 16	Open Graded Subbase (600 mm thick - 150 mm or 75mm minus)	Sq.m.	53,500		
102	32 11 16	Open Graded Sub-base (450 mm thick - 75 mm minus open graded crush)	Sq.m.	8,700		
103	32 11 16	Open Graded Subbase (150 mm or 75 mm minus for strengthening areas)	Cu. m	5,000		
104	32 11 23	Granular Base (100 mm thick)	Sq. m	84,500		
		Fill Existing Cisterns				
105	32 11 23	Fill existing cisterns with granular base	Each	4.00		
		Temporary Access				
106	32 11 24	Temporary Access Roads	Lump Sum	1.00		
107	32 11 24	Temporary Culvert at All Temp. Access Roads	Lump Sum	1.00		
		Asphalt Pavement				
108	32 12 13.16	Asphalt tack coat	Sq.m	7,150		
109	32 12 16	Incinerator Rock Parking Lot (50 mm thick)	Sq. m	2,900		
110	32 12 16	Trail Paving (50 mm thick X 3.2 m Wide)	Sq. m	2,950		
		Esowista Curve Paving				

111	32 12 16	Highway widening lower course (75 mm thick)	Sq. m	3,000		
112	32 12 16	Highway widening upper course (50 mm thick)	Sq. m	3,100		
		Painted Pavement Markings				
113	32 17 23	Highway 4 Widening 75+380 to 76+035	Lump Sum	1		
114	32 17 23	Long Beach Parking Lot	Lump Sum	1		
115	32 17 23	Incinerator Rock Parking Lot	Lump Sum	1		
		Traffic and Project Signs				
116	32 17 25	Temporary static project signs, 1220 X 2440 on timber posts, supply, install, maintain, and remove	Each	6		
117	32 17 25	Changeable message signs ,supply, install, maintain, and remove	Month	48		
118	32 17 25	Trail signs mounted on curved steel post and precast concrete base	Each	130		
119	32 17 25	Traffic signs mounted on W-channel steel post	Each	65		
120	32 17 25	Traffic signs mounted on concrete roadside barriers (sign face and mounting brackets)	Each	20		
121	32 17 25	Relocate existing signs at Highway 4 Widening 75+380 to 76+035	Lump sum	1		
122	32 17 25	Relocate existing sign at Highway 4 and south Park Boundary	Lump sum	1		
		Install Wood Fencing, Wood Railings, and Amphibian Fencing				
123	32 31 14	Wood safety railings conc. foundation, 1400 mm high (Timber supplied by PCA.)	Lin.m	1,210		
124	32 31 14	Wood safety railings, installed on Lockblock wall, 1400 mm high (Timber supplied by PCA.)	Lin.m	190		
125	32 31 14	Supply and Install Wood Log rails, 600 mm high	Lin.m	1,700		
126	32 31 14	Supply and Install Wood Log rails, 900 mm high	Lin.m	750		
127	32 31 14	Wood Fence - Solid plank, 1.83 mm high (Timber supplied by PCA.)	Lin.m	150		
128	32 31 14	Wood Fence - Solid plank, 1.83 mm high (Timber supplied by PCA.)	Lin.m	150		
129	32 31 15	Supply and Install Amphibian Fencing - Animex & Hilsperger's poly with plastic wood framework	Lin.m	300		
		Retaining Walls c/w sub-drains				
130	32 32 34	Envirogrid or equal retaining walls 1.2 Max. Height	Sq. m	400		
131	32 32 34	Envirogrid or equal retaining walls over 1.2 m Height with uniaxle geogrid reinforcement	Sq. m	1,900		
132	32 32 34	Concrete segmental block retaining	Sq. m			

		walls		100		
133	32 32 34	Lock Block Wall - Standard Block	Block	121		
134	32 32 34	Lock Block Wall -Bench Block	Block	121		
135	32 32 34	Aluminum Amphibian Barrier Strip on Lock Blocks	Lin.m	190		
136	32 32 34	Dry stack rock walls	Sq. m	300		
137	31 32 19	Geogrid Uni-axial for MSE walls	Sq. m	9,500		
138	32 32 34	Light weight fill - Styrofoam SP 29	Cu.m.	1,300		
		Invasive Species Control Program				
139	31 93 02	Invasive Species Control Program	Lump Sum	1.00		
		Subtotal Road and Site Improvements				
Division 33	Utilities					
		Pipe Culverts				
140	33 42 13	200 mm dia HDPE	Lin. m	55		
141	33 42 13	250 mm dia HDPE	Lin. m	100		
142	33 42 13	300 mm dia HDPE	Lin. m	8		
143	33 42 13	400 mm dia HDPE	Lin. m	15		
144	33 42 13	450 mm dia HDPE	Lin. m	200		
145	33 42 13	600 mm dia HDPE	Lin. m	320		
146	33 42 13	600 mm dia HDPE 45 degree bend	Each	1		
		Pipe Culverts c/w 300mm Fisheries Gravel or Native Organics				
147	33 42 13	600 mm dia, 8 m long HDPE, complete	Each	87		
148	33 42 13	600 mm dia, 12 m long HDPE, complete	Each	8		
149	33 42 13	750 mm dia, 8 m long HDPE, complete	Each	15		
150	33 42 13	900 mm dia, 8 m long HDPE, complete	Each	7		
151	33 42 13	1200 mm dia, 8 m long HDPE, complete	Each	1		
152	33 42 13	600 mm dia HDPE additional length to above	Lin. m	100		
		Temporary Pipe Culverts at Temporary Access Points				
153	33 42 13	450 mm diameter 8 m long	Each	51		
154	33 42 13	600 mm diameter 8 m long	Each	12		
		Concrete Box Culverts For Water Passage				

155	33 42 13	1800mm X 900 mm X 5 m long water passage culvert, complete	Each	3		
156	33 42 13	1800mm X 1200 mm X 5 m long water passage culvert, complete	Each	11		
157	33 42 13	2100mm X 900 mm X 5 m long water passage culvert, complete	Each	2		
158	33 42 13	2100mm X 1200 mm X 5 m long water passage culvert, complete	Each	1		
159	33 42 13	2400mm X 1200 mm X 5 m long water passage culvert, complete	Each	4		
		Concrete Box Culverts for Amphibians				
160	33 42 13	1800mm X 900 mm X 3.75 m long Amphibian underpass culvert, complete	Each	60		
161	33 42 13	1800mm X 900 mm X 17.5 m long Amphibian underpass culvert, complete with Pavement rehab	Each	3		
		Extend Existing Pipe Culverts				
162	33 42 13	H20+737 - 800 mm CSP, 1.5 m long extension	Lump Sum	1		
163	33 42 13	H18+221 - 1200 mm CSP, 2 m long extension	Lump Sum	1		
164	33 42 13	H17+929 - 800 mm CSP, 4.5 m long extension	Lump Sum	1		
165	33 42 13	H16+067 -1300 mm CSP 3 m long extension	Lump Sum	1		
166	33 42 13	H15+262 2X600 mm HDPE 5 m long extension	Lump Sum	1		
167	33 42 13	H15+097 600 mm CSP 5 m long extension	Lump Sum	1		
168	33 42 13	H9+110 -500 mm CSP 5 m long extension	Lump Sum	1		
169	33 42 13	H7+631 - 1200 mm HDPE, 2 m long extension	Lump Sum	1		
170	33 42 13	H0+119 - 600 mm CSP, 5 m long extension	Lump Sum	1		
171	33 42 13	H0+201 - 600 mm CSP, 5 m long extension	Lump Sum	1		
172	33 42 13	500 mm dia CSP additional length to above	Lin. m	5		
173	33 42 13	600 mm dia CSP additional length to above	Lin. m	5		
174	33 42 13	800 mm dia CSP additional length to above	Lin. m	10		
175	33 42 13	600 mm dia HDPE additional length to above	Lin. m	10		
176	33 42 13	1200 mm dia HDPE additional length to above	Lin. m	5		
177	31 23 33	Over excavation, backfill, and bedding	Cu.m	400		
		Fisheries Work				
178	33 42 15	Fisheries enhancement work detailed on sheet F-2	Lump Sum	1		
179	33 42 15	Fisheries enhancement work detailed on sheet F-3	Lump Sum	1		

180	33 42 15	Fisheries enhancement work detailed on sheet F-4	Lump Sum	1		
181	33 42 15	Fisheries enhancement work detailed on sheet F-5	Lump Sum	1		
182	33 42 15	Fisheries enhancement work detailed on sheet F-6	Lump Sum	1		
183	33 42 15	Fisheries enhancement work detailed on sheet F-7	Lump Sum	1		
184	33 42 15	Fisheries enhancement work detailed on sheet F-9	Lump Sum	1		
185	33 42 15	Fisheries enhancement work detailed on sheet F-10	Lump Sum	1		
186	33 42 15	Fisheries enhancement work detailed on sheet F-12	Lump Sum	1		
187	33 42 15	Fisheries enhancement work detailed on sheet F-13	Lump Sum	1		
188	33 42 15	Fisheries enhancement work detailed on sheet F-14	Lump Sum	1		
189	33 42 15	Fisheries enhancement work detailed on sheet F-15	Lump Sum	1		
		Manholes and Grates				
190	33 44 01	Man Hole Frame & Grates at 3 Amphibian Crossings	Each	6		
191	33 44 01	Adjust Existing Man Holes	Each	3		
192	33 44 01	200 diam. Lawn basin grate inlet	Each	8		
		Subtotal Utilities				
Division 34	Transportation					
		Traffic Barriers				
193	34 71 13	Supply and Install Posts and W- beam guard rail	Lin. m	587		
194	34 71 13	Wood plank on guard rail (Timber supplied by PCA.)	Lin. m	587		
195	34 71 13	FLEAT 350 Barrier Terminal (or equal)	Each	6		
		Subtotal Transportation				
					TOTAL BID AMOUNT =	

APPENDIX 3 - SUBMISSION REQUIREMENTS AND EVALUATION

SRE 1 General Information

SRE 2 Proposal Requirements

SRE 3 Indigenous Benefits Plan (IBP) - Mandatory

SRE 1 GENERAL INFORMATION

1.1 Reference to the Selection Procedure

An 'Overview of the selection procedure' can be found in Special Instructions to Bidders (SI07).

1.2 Submission of Proposal

The Bidder is responsible for meeting all submission requirements. Please follow detailed instructions in the "Submission of Proposal", Special Instructions to Bidders (SI08)

1.3 Calculation of Total Score

For this project the Total Score will be established as follows:

$$\begin{aligned} \text{Indigenous Benefit Plan (IBP) Score} &= \frac{\text{Bidder' Points}}{\text{Maximum Points}} \times 10 \\ \text{Price Score} &= \frac{\text{Lowest Bid}}{\text{Bidder' Price}} \times 90 \\ \hline \text{Total Score} &= \text{Max. 100 Points} \end{aligned}$$

SRE 2 PROPOSAL REQUIREMENTS

Bidders' responses will be assessed in accordance with the entire requirement of the bid solicitation including the Indigenous Benefit Plan and pricing Evaluation Criteria. An evaluation team composed of representatives of Canada will evaluate the bids.

Each responsive proposal will be evaluated against the point-rated criteria listed below. The information should be detailed enough so as to allow a complete evaluation. It would assist in the evaluation if each section clearly indicates the specific criteria is addressing.

For each rated criterion where a maximum number of points is shown, evaluators may award any whole number in the range of points from zero up to the maximum number of points.

Bidders' responses will be evaluated against the definitions and information requirements as described by these Evaluation Criteria. Bidders should ensure that all responses provide the necessary details. Points will be awarded solely on the basis of information as explicitly written in the Bidder's response.

SRE 3 INDIGENOUS BENEFITS PLANS (IBP) - MANDATORY

1. Preamble

The ʔapsčiiik łašii (Ups-cheek Ta-shee) is located on the traditional territories of the Yuułuʔiłʔatḥ/Ucluelet First Nation (UFN) and the Tla-o-qui-aht First Nation (TlaFN). As part of Canada's commitment to support First Nation populations, this procurement contains a point rated Indigenous Benefits Plan (IBP) that aims to provide specific socio-economic benefits to the local first nations through whose land the trail traverses. In performing the work, the Contractor should provide specific and agreed upon benefits for Indigenous People and Indigenous Firms of the UFN and TlaFN.

The requirement is not set-aside under the Procurement Strategy for Aboriginal Business.

To assist bidders in preparing the IBP, please contact designated representative from the Yuułuꞑiꞑꞑꞑ/Ucluelet First Nation and the Tla-o-qui-aht First Nation respectively.

Barb Audet
Interim Tribal Administrator
Phone 1-250-725-3350 ext 27
Email: tribaladmin@tla-o-qui-aht.org

and

Suzanne Williams
Interim Director of Operations
Yuułuꞑiꞑꞑꞑ Government / Ucluelet First Nation
P. 250-726-7342 ext 206 F. 250-726-7552
E. suzanne.williams@ufn.ca
Website www.ufn.ca

Inclusion of an Indigenous Benefits Plan is mandatory. The IBP evaluation criteria is worth up to 10 rated points and bidders must achieve a minimum of 10% (1 rated point) on the IBP in order to be compliant. Bids not achieving the minimum of 10% will be found non-compliant and will not be considered for contract award.

For a bid to be assigned points made in respect of any IBP criteria, THE BIDDER MUST PROVIDE COMPLETED TABLES IN APPENDIX 4 to demonstrate how they will meet the objective of each criterion.

Bidders must provide details of the Indigenous Benefit for Training, Labour, and Goods and Services by Indigenous Firms (including Subcontracting) in each respective TABLE in Appendix 4. In addition to the TABLES a maximum of 5 pages is permitted to supplement the IBP bid submission if the bidder requires.

Bidders must ensure their IBP documentation demonstrates sufficient evidence to assess the compliance of their bid against the criteria listed herein. Only material and/or documents submitted as part of the bid proposal will be considered. The Bidder's proposal is to include a clear description of the minimum amount of Indigenous Benefits committed to (training, labour, and procurement) during Construction Period of the project and describe how the Bidder will address the contractual requirements of this procurement for the inclusion of the sub-contracting of Indigenous Firms associated with Yuułuꞑiꞑꞑꞑ/Ucluelet First Nation and the Tla-o-qui-aht First Nation.

Canada reserves the right to verify any information provided in the IBP and that unverified statements may result in 0 points for the IBP being awarded to the bidder.

The Bidder's proposal is to include a clear description of the minimum amount of Indigenous Benefits committed to (training, labour, and procurement) during Construction Period of the project and describe how the Bidder will address the contractual requirements of this procurement for the inclusion of the sub-contracting of Indigenous Firms associated with the Yuułuꞑiꞑꞑꞑ/Ucluelet First Nation and the Tla-o-qui-aht First Nation.

INDIGENOUS BENEFITS PLAN CRITERIA

ITEM	CATEGORY	Available Points
	The area of the contract is within the Yuułuꞑiꞑꞑꞑ/Ucluelet First Nation (UFN) and the Tla-o-qui-aht First Nation traditional territories.	
3.0	Canada reserves the right to confirm validity of all declarations / guarantees. All examples provided are hypothetical.	
3.1	TRAINING: Bidders will be evaluated on their undertaking of a commitment with respect to delivery of on-the-job training programs for Indigenous People belonging to the Yuułuꞑiꞑꞑꞑ/Ucluelet First Nation and the	

	<p>Tla-o-qui-aht First Nation at no additional cost under this Contract.</p> <p>To establish the training score, each responsive bid will be prorated against the bidder proposing the highest number of total Indigenous training hours, with the proposal committing to the highest number of training hours receiving full points.</p> <p>EXAMPLE:</p> <table border="1" data-bbox="224 409 1323 709"> <thead> <tr> <th></th> <th>Bidder 1</th> <th>Bidder 2</th> <th>Bidder 3</th> </tr> </thead> <tbody> <tr> <td>Total number of Indigenous training hours proposed</td> <td>700 hours</td> <td>350 hours</td> <td>600 hours</td> </tr> <tr> <td>Calculation of points</td> <td>700/700 = 100% of total points available = 15</td> <td>350/700 = 50% of total points available = 7.5</td> <td>600/700 = 86 % of total points available = 12.90</td> </tr> </tbody> </table>		Bidder 1	Bidder 2	Bidder 3	Total number of Indigenous training hours proposed	700 hours	350 hours	600 hours	Calculation of points	700/700 = 100% of total points available = 15	350/700 = 50% of total points available = 7.5	600/700 = 86 % of total points available = 12.90	/15
	Bidder 1	Bidder 2	Bidder 3											
Total number of Indigenous training hours proposed	700 hours	350 hours	600 hours											
Calculation of points	700/700 = 100% of total points available = 15	350/700 = 50% of total points available = 7.5	600/700 = 86 % of total points available = 12.90											
3.2	<p>LABOUR: The direct employment of Indigenous People by the Prime Contractor (only) in carrying out the work of the contract.</p> <p>Bidder will be evaluated on their commitment to employ Indigenous People belonging to the Yuułuʔiłʔatḥ/Ucluelet First Nation and the Tla-o-qui-aht First Nation. The percentages identified below relate specifically to total labour hours of Indigenous People directly employed by the Prime Contractor.</p> <p>Percentages should be supported by a list of specific positions that may or will be staffed by members of the Yuułuʔiłʔatḥ/Ucluelet First Nation and the Tla-o-qui-aht First Nation. Examples can include but are not limited to: administrative roles, trades, archaeological services, security, traffic control personnel, equipment operators, etc.</p> <p>Bidders are encouraged to contact both Debbie Mundy and Iris Frank for Training and Employment opportunities:</p> <p>Debbie Mundy Community Engagement Coordinator Yuułuʔiłʔatḥ Government phone 250-726-7342 ext. 214 email: Debbie.Mundy@ufn.ca</p> <p>Iris Frank Education Manager Tla-o-qui-aht First Nation phone 250-725-3338 email: education@tla-o-qui-aht.org</p> <p>Indigenous labour must meet the following criteria:</p> <ul style="list-style-type: none"> An Indigenous Person belonging to either the Yuułuʔiłʔatḥ/Ucluelet First Nation or the Tla-o-qui-aht First Nation who is performing services related to the project. <p>Qualifying personnel will be verified by the Yuułuʔiłʔatḥ/Ucluelet First Nation and the Tla-o-qui-aht First Nation</p> <p>Indigenous employment will be confirmed during project based on supporting documentation provided by the</p>	/15												

	<p>Contractor and Departmental Representative if applicable.</p> <p>To establish the Labour score, each responsive bid will be prorated against the bidder proposing the highest number of total Indigenous labour hours, with the proposal committing to the highest number of labour hours receiving full points.</p> <p>EXAMPLE:</p> <table border="1" data-bbox="224 443 1393 716"> <thead> <tr> <th></th> <th>Bidder 1</th> <th>Bidder 2</th> <th>Bidder 3</th> </tr> </thead> <tbody> <tr> <td>Total number of Indigenous labour hours proposed</td> <td>14,000 hours</td> <td>2,400 hours</td> <td>15,000 hours</td> </tr> <tr> <td>Calculation of points</td> <td>14,000/15,000 = 93% of total points available = 13.95</td> <td>2,400/15,000 = 16% of total points available = 2.4</td> <td>15,000/15,000 = 100% of total points available = 15</td> </tr> </tbody> </table> <p>NOTE: Bidder must demonstrate how they will meet their Labour hours. Simply indicating a commitment of hours is not sufficient to achieve points. Your score may be adjusted in accordance with your backup documentation.</p>		Bidder 1	Bidder 2	Bidder 3	Total number of Indigenous labour hours proposed	14,000 hours	2,400 hours	15,000 hours	Calculation of points	14,000/15,000 = 93% of total points available = 13.95	2,400/15,000 = 16% of total points available = 2.4	15,000/15,000 = 100% of total points available = 15	
	Bidder 1	Bidder 2	Bidder 3											
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<p>3.3</p>	<p>GOODS AND SERVICES PROVIDED BY INDIGENOUS FIRMS (including subcontracting):</p> <p>Bidders will be evaluated on their commitment to offer goods and/or services from Indigenous Firms as defined below.</p> <p>Examples of goods and services can include, but are not limited to: flagging company, owner operator equipment, cultural and language services, food & catering services, accommodations, hauling, security, leasing of land for project facilities etc.</p> <p>For the purposes of this requirement, an Indigenous Firm is defined as a sole proprietorship, limited company, co-operative, partnership, or not-for-profit organization. To be considered an Indigenous Firm the following criteria must be met:</p> <ul style="list-style-type: none"> at least 51 per cent of the firm is owned and controlled by the Yuułu?iŋ?ath/Ucluelet First Nation or the Tla-o-qui-aht First Nation, and at least one third of the firm's employees, if it has six or more full-time staff, must be from the Yuułu?iŋ?ath/Ucluelet First Nation and the Tla-o-qui-aht First Nation or both. <p>If a firm is starting a joint venture, at least 51 per cent of the joint venture must be controlled and owned by an Indigenous Firm, as defined above.</p> <p>Note ALL bidders submitting an IBP MUST complete this section. It is to include all Goods and Services provided by Indigenous Firms, including sub-contracting. If the Prime Contractor is owned by either the Yuułu?iŋ?ath/Ucluelet First Nation and the Tla-o-qui-aht First Nation, or both, or is part of a joint venture with the Yuułu?iŋ?ath/Ucluelet First Nation or the Tla-o-qui-aht First Nation, please indicate below what percentage of the Total Bid Price would benefit the respective Nations.</p> <p>Percentages should be supported by a list of specific Indigenous Firms that can be confirmed by the designated representatives of the Yuułu?iŋ?ath/Ucluelet First Nation and the Tla-o-qui-aht First Nation respectively.</p> <p>To establish the score for this Section, each responsive bid will be prorated against the bidder proposing the highest percent of indigenous content, with the proposal committing to the highest percent of indigenous content receiving full points.</p>	<p>/15</p>												

<p>Canada has received feedback from the Nations that transportation to and from the job site can act as a barrier to potential employees. The bidder should work with the Nations to find opportunities to either provide a shuttle service to transport from their Community to the job site, or work with the Nations to hire them to provide a shuttle service.</p>				
EXAMPLE				
	Bidder 1	Bidder 2	Bidder 3	
Percentage of Total Bid Price to Indigenous Firms	12%	8%	21%	
Calculation of points	12/21 = 57% of total points available = 8.55	8/21 = 38% of total points available = 5.70	21/21 = 100 % of total points available = 15	
Total Points Available				/45

Total IBP Score Calculation EXAMPLE:

Total IBP Score (maximum 45) = Section 3.1 Score + Section 3.2 Score + Section 3.3 Score

IBP Rating (maximum 10) = Total IBP Score/45 *10

	Bidder 1	Bidder 2	Bidder 3
Section 3.1 Training	15	7.5	12.90
Section 3.2 Labour	13.95	2.4	15
Section 3.3 Goods and Services provided by Indigenous Firms	8.55	5.7	15
Total IBP Score (/45)	37.50	15.60	42.90
IBP Rating (/10).	8.33	3.47	9.53
Minimum pass mark = 1			

APPENDIX 4 – IBP BIDDER CERTIFICATION

1. At time of bid submission the bidders submitting an IBP **must provide** the following information - The tables below may be used as a guide by bidders to submit their proposals.
2. Information provided may be subject to verification.

TABLE 1 – Training

Training	Total Indigenous Training Hours
Include total hours of training proposed.	
Total Hours	
Describe proposed training:	

TABLE 2 - Labour

Labour	Total Indigenous Employee Hours
Bidders to include the total labour hours proposed.	
Total Hours	
Provide a breakdown of proposed labour hours:	

TABLE 3– GOODS AND SERVICES PROVIDED BY INDIGENOUS FIRMS (including subcontracting):

Combined total percentage of the total bid price consisting of Indigenous content that will benefit the Yuuʷuʷiʷiʷaʷ/Ucluelet First Nation and/or the Tla-o-qui-aht First Nation

= No less than _____%

	Combined Percent of Total Bid Price to Indigenous Firms (%)
Percentage of total bid price proposed:	
Provide a breakdown of proposed goods and services to be provided:	

Bidder Certification

The Bidder must submit the following certification if an IBP is being provided, at time of bid submission.

INDIGENOUS BENEFITS PLAN CERTIFICATION:		
_____	_____	_____
PRINT NAME	SIGNATURE	DATE
<p>The bidder authorized signatory certifies its IBP for contracting submitted with its bid is accurate and complete and acknowledges there is no conflict of interest with its subcontractors as indicated in SH11 – Limitation of Submissions and GI17 – Conflict of Interest – Unfair Advantage.</p>		

QUARTERLY CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION

1. For the successful Contractor only - the successful Contractor must provide a summary of activities undertaken to meet the commitments made as part of the IBP portion of their bid. The following table must be completed quarterly.

Canada reserves the right to audit the content of the report at any time. The Contractor must provide upon request detailed information such as invoices, work logs, payroll receipts, etc.

2. The Contractor must indicate if any objectives were not met, identify why they were not, explain how the situation will be remedied and within what timeframe.

3. Some sections of the quarterly report may be forwarded to the Yuułu?iŋ?ath/Ucluelet First Nation and the Tla-o-qui-aht First Nation for verification. Any barriers from the Nations resources to meeting the IBP commitments or any opportunities for improvements should be reported.

4. Information provided may be subject to verification.

5. The IBP Contract Achievement Reporting and Certification must be submitted quarterly.

6. Commitments made by the Contractor will be subject to GC5.5.3 and GC5.6.3

Return Reports to:

Parks Canada Project Manager: Jackie Hicks

Email: jackie.hicks2@canada.ca

REPORT FOR THE PERIOD ENDING: _____

TABLE 4 –Achievement of Training Hours

Type of Training	Total Indigenous Training Hours		
Include type of training and hours of training completed. ** Insert additional rows as required.			
Total Hours			
Comments:			

TABLE 5 – Achievement of Labour Hours

Position Title (where possible)	Total Indigenous Employee Hours		
Bidders to include the # of hours per position proposed. ** Insert additional rows as required.			
Total Hours			
Comments:			

TABLE 6 – GOODS AND SERVICES PROVIDED BY INDIGENOUS FIRMS (including subcontracting):

Indigenous Benefit value to Yuułuʔiłʔatḥ/Ucluelet and Tla-o-qui-aht Nations this quarter	Value \$
Detailed Subcontracting	

Use separate page if needed

APPENDIX 5 – LISTING OF SUBCONTRACTORS

- 1) In accordance with GI07 - Listing of Subcontractors and Suppliers of R2710T- General Instructions - Construction Services - Bid Security Requirements, the Bidder should provide a list of Subcontractors with his Bid.
- 2) The Bidder should submit the list of Subcontractors and for any portion of the Work valued at 20% or greater of the submitted Bid Price.

	Subcontractor	Division
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

APPENDIX 6 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

(page 1 of 2)

PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Bidders bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: www.cra-arc.gc.ca. Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications on page 2 of 2 will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available on page 2 of 2.

If you accept fill out and sign page 2 of 2

** The journey-person-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

Voluntary Certification
(To be filled out and returned with bid on a voluntary basis)
(page 2 of 2)

Note; The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex B

Name: _____

Signature: _____

Company Name: _____

Company Legal Name: _____

Solicitation Number: _____

Number of company employees: _____

Number of apprentices planned to be working on this contract: _____

Trades of those apprentices:

ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)

CERTIFICATE OF INSURANCE
Page 1 of 2



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent Code	Address (No., Street)	City	Province	Postal
Name of Insured (Contractor) Postal Code	Address (No., Street)	City	Province	
Additional Insured				
<i>Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services</i>				

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence \$	Annual General Aggregate \$	Completed Operations Aggregate \$
Commercial General Liability				\$	\$	\$
Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)
Telephone number

Signature
Date D / M / Y

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 day notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100. The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047. The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

Use separate page if needed.

