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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised;
unless otherwise indicated, all other terms and
conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

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Title-Sujet Gender Equality and Gender-Based Violence Research in Canada	
Solicitation No. - N° de l'invitation 1W001-180192/C	Amendment No. - N° modif. 011
Client Reference No. - N° de référence du client 1W001-18-0192	Date 6 February 2019
GETS Reference No. - N° de référence de SEAG PW-18-00854775	
File No. - N° de dossier 075ss. 1W001-180192C	CCC No./N° CC - FMS NO. / N° VME
Solicitation Closes - L'invitation prend fin at - à 2:00 PM on - le 20 February 2019	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B Plant-Usine : <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: April Campbell	Buyer Id - Id de l'acheteur 075ss
Telephone No. - N° de téléphone 613-858-9485	FAX No. - N° de FAX
Destination of Goods, Services and Construction: Destinations des biens, services et construction : Specified Herein Précisé dans les présentes	

Instructions : See Herein

Instructions : voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de telephone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



THIS SOLICITATION AMENDMENT IS RAISED TO RESPOND TO QUESTIONS

Q105 In order to compare the outcomes, we would like to propose a control group as part of our research design. Would we be eligible to apply for funding for the control group, or only for the intervention group(s)?

A105 You cannot apply for funding. You must submit a proposal to a competitive solicitation, and may be awarded a contract following an evaluation and selection procedures, as defined in the solicitation. Experimental research designs that include intervention and control groups are eligible under this process.

Q106a The CFP states that all members of the research team need to be identified at the time the bid is submitted. However, as the bid will be submitted from an academic institution, I am unable to hire a research assistant until the contract has been confirmed. I note your response to Q95 regarding replacement personnel, and I am seeking to confirm if there is any leeway to hire a research assistant once the contract has been awarded, provided the assistant has the essential qualifications and this information has been validated by SWC.

Q106b We would like to know if, or should we, include staff in the budget (i.e. research assistants and project coordinators who are not the primary researchers on the projects) for which we don't have a specific person in mind yet since we won't hire someone unless we are awarded the contract – therefore we don't know, at this time, nor will we know at the time of submission, who the specific people will be nor what specific skills/experience they will bring to the team.

A106 Canada does not require bidders to hire indeterminate or full time staff; utilizing consultants is also an acceptable means to identify the project team without committing to employment. Many universities take this approach when participating in these types of opportunities. We cannot offer any flexibility on this issue.

Ultimately it will depend on the role the proposed resource will play. Administrative or support roles should be identified in PR-6 Work Breakdown Structure and the Financial Proposal, or identified as an Indirect Cost expressed as Overhead, but the resource(s) do not have to be evaluated under PR-10, Collective Team Experience as they will not be contributing directly to the work .

Bidders are directed to review 1031-2 Contract Cost Principles section 03 Direct Costs, b. "Direct Labour Costs," section 04 Indirect Costs, subsection 1, and section 05 Allocation of Indirect Costs for more information.

Q107 We have a question about collaborators. PR-8 includes the statement: *Bidders should provide evidence to support their claims, such as written letters of reference, agreements, or other relevant documents from the collaborator(s);*

Does this apply to **external** collaborators only (i.e. **external to the Bidder's organization**) or does it apply to ALL collaborators including collaborators **internal** to the Bidder's organization (i.e. any University of Toronto faculty)? How do you define "collaborators"? Would groups of



faculty from the University of Toronto count as collaborators or do they all fall under the primary (i.e. the Bidder's) organization – which would be the University of Toronto?

A107 Collaborators is defined at article 5.8 Glossary / Definition of Part 5 of the Call for Proposal. We do not distinguish between internal and external collaborators given the wide variety of organizations that may be involved in proposals. The bidder should justify in their proposal why/why not they are classifying internal groups or individuals as collaborators or not in the context of their specific organization and project.

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END