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Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised;  
unless otherwise indicated, all other terms and  
conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

**Comments - Commentaires**

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K1A 0S5

<b>Title-Sujet</b> Gender Equality and Gender-Based Violence Research in Canada	
<b>Solicitation No. - N° de l'invitation</b> 1W001-180192/C	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 1W001-18-0192	<b>Date</b> 28 December 2018
<b>GETS Reference No. - N° de référence de SEAG</b> PW-18-00854775	
<b>File No. - N° de dossier</b> 075ss. 1W001-180192C	<b>CCC No./N° CC - FMS NO. / N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 2:00 PM</b> <b>on - le 18 February 2019</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B</b>  <b>Plant-Usine :</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> April Campbell	<b>Buyer Id - Id de l'acheteur</b> 075ss
<b>Telephone No. - N° de téléphone</b> 613-858-9485	<b>FAX No. - N° de FAX</b>
<b>Destination of Goods, Services and Construction:</b> <b>Destinations des biens, services et construction :</b>  Specified Herein Précisé dans les présentes	

**Instructions : See Herein**

**Instructions : voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
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<b>Telephone No. - N° de telephone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b>  <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de</b> <b>l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



**THIS SOLICITATION AMENDMENT IS RAISED TO RESPOND TO QUESTIONS.**

- Q20. Requirements - What is meant by the “similar projects” that the Principal Investigator/Project Manager must submit? Is there a minimum number of projects to submit? (There is a maximum of 5.)
- A20. The minimum number of projects is 1. At minimum, projects should be related to the research area of the proposal (GE or GBV). If no similar projects have been undertaken, please indicate this clearly otherwise your proposal will be assumed to not meet mandatory criteria MR-5 as revised under Solicitation Amendment 001.
- Q21. Application - The outcomes of our research would be relevant to Indigenous populations. Would our research then require “Indigenous-living experience”? (p. 26)
- A21. If you would like to submit your proposal as an indigenous proposal, then yes the proposed Principal Investigator or Project Manager must demonstrate Indigenous-living experience (Refer to Section 5.8 Glossary/Definitions), as per MR-6.
- Q22. PhD requirement: Please offer more details as to acceptable fields of study.
- A22. Acceptable fields of study are those relevant to the research topic you are proposing.
- Q23. In General 3.2a section, it says that “The same proposal must not be submitted for different Research Areas”. That means we are not able to combine GBV and GE - however, we would like to combine them as we believe gender inequality drives GBV are you open to this being combined?
- A23. This direction is meant to eliminate duplicate proposals being received. One proposal relating gender inequality to GBV would be acceptable. If the main knowledge outcomes of the project are primarily applicable to GBV, then this is the research area you would indicate on your proposal.
- Q24. Will it be acceptable to produce a series of reports (authored by different members of our bid team) instead of one “deliverable” report?
- A24. A final report is the minimum deliverable required from all contracts. The Bidder should identify in their Proposal what they will deliver to Canada.
- Q25. If collaborating with partners on this CFP – must each partner submit a separate CFP? If each partner must submit separately - how will the proposal points be scored overall?
- A25. Refer to Solicitation Amendment 001, A10. A single proposal should be submitted.
- Q26. Framing of the research: While there is a knowledge translation component that indicates the research should inform policies, programs, and/or services, is the purpose of the knowledge synthesis exercise to support future research in the area more generally, or should the primary



focus be on how it will support research in the area, with a view to informing policies, programs, etc., specifically?

- A26. If a knowledge synthesis project is being submitted, the Bidder must still address evaluation criteria PR-4. While knowledge synthesis projects do support further research, they also have the potential to inform policies, programs or services and this should be directly addressed.
- Q27. Section 5.3 says that GE list of themes is “limited” (which means it is closed and we can’t add anything to it). Yet, Section 5.6.3 states that the list is not an exhaustive list of research topics. Is it closed? Or can we add?
- A27. The research proposal must fall within one of the domains listed for Gender Equality. The topics under 5.6.3 are illustrative – bidders may propose their own topics WITHIN one of the specific domains.
- Q28. What is the actual due date of the contract proposal?
- A28. Bids must be submitted on or before 18 February 2019, as amended under Solicitation Amendment 001 to the Call for Proposals. If you are asking when a contract will be awarded, or the evaluation completed, I refer you to Solicitation Amendment 001, A5 and A7.
- Q29. Is there a template that we should be using?
- A29. There is no specific template to use; you must submit a technical proposal and financial proposal as per section 3.3. and 3.4. You must also submit, as a separate document, the Certifications required as per section 3.5 and a Financial Proposal. The technical proposal should address the information requested in Part 4, Evaluation in sufficient detail and with evidence to support the experience, skills, and qualifications requested so that Canada can evaluate your proposal. Consult section 3.3. (Technical Proposal) for a complete list of required elements. Identify the tasks that will be undertaken in the performance of the work, and the associated deliverables to Canada (output). Essentially, if you expect to be compensated for the work, you must define what we will be paying for in both the technical proposal and the financial proposal.
- Q30. During the Bidders’ Conference, you indicated that clinical trials are not permitted. Can you please define what you mean specifically by clinical trial and if your definition precludes any type of behaviourally informed work and experimentation (e.g., experimental trial/interventions-based analysis).
- A30. Clinical trial is defined as an investigation of health products or procedures that are intended to have a therapeutic effect achieved through administration of the product or procedure to the human body (e.g. drugs, natural products, medical devices, medical procedures/ manual therapies, etc.), that involves human subjects, and that is intended to discover or verify effects, identify adverse events, or ascertain safety or efficacy.
- Q31. How will information on the external evaluators be made available to bidders?



- A31. External evaluators will be identified in a solicitation amendment.
- Q32. Can you tell me if this envelope of funding includes centres like ours (attached to an education institution) to apply?
- A32. Absolutely.
- Q33a. I am not sure if this should be discussed in the call - however, I would like to chat with you about the requirement to have a PhD. Although I do not have a formal PhD, I am in several PhD-level positions and due to my extensive PhD-level work, I was approved to supervise a postdoctoral fellow, who was a recipient of the fellowship award from the Canadian Institutes of Health Research, Government of Canada. In my previous successful application/bids to Government of Canada, it was not a mandatory requirement (or point-rated requirement) and my expertise/education was deemed sufficient. I wonder if you have any feedback or suggestions and if there is any flexibility around this requirement.
- Q33b. We have a research director willing to serve as the Project Manager who meets the requirements (PhD in a field of study relevant to the proposal), although if we received the grant we might want to replace that person with a different person (who also met the criteria). IS that possible or are we fixed with the person identified as the Project Manager in the application? (And we assume that all members of our “team” do not need PhDs.)
- Q33c. Since our organization is Francophone and serves Francophone clients in Ontario, we are concerned about our chances of finding a project leader who holds a Ph.D. in a field of study relevant to the proposal.
- So my question is whether, in one way or another, your requirements could provide some flexibility on this, and if so, which one?
- A33. The requirement for the Project Manager/Principal Investigator to hold a PhD (MR-4) is not flexible. While the requirement for the Principal Investigator or Project Manager to have a PhD as per evaluation criteria MR-4 is not flexible, your organization may collaborate with anyone who does have a PhD relevant to your proposal. The PhD does not need to be related the exact topic of your proposal, it can be more generally related to your proposal’s area of research, methodology or population of interest. One option to locate an individual with a PhD is to review the [list of interested suppliers](#) for this call. Please note that the Principal Investigator or Project Manager or the organization they are affiliated with does not necessarily become the legal entity that will be awarded a contract. If you choose to collaborate with an individual with a PhD outside your organization to meet criteria MR-4, your organization can still be the legal entity that receives the contract.
- Q34. We can anticipate that our research will include Traditional Knowledge and project design / approaches that have been developed by Indigenous communities. Can you explain how Canada’s Intellectual Property strategy accommodates and can protect Traditional Knowledge and Traditional Cultural Expression within the context of this project?
- A34. I refer you to Solicitation Amendment 001, A1.



- Q35. Our main question is the structure of the grant with the principle investigators. Reconciliation Canada has outlined research needs and has partnered with Reciprocal Consulting. We wish to see if this innovative partnership could be a barrier.
- A35. It will not be a barrier. I refer you to 2003, Standard Instructions – Goods and Services – Competitive Requirements, article 17 on how to submit a proposal as a Joint Venture.
- Q36. Clarification of how the bidder/tender process works. Documentation is thorough but confusing – will conference simplify process? What nuances must first-time bidders be aware of?
- A36. I refer you to Solicitation Amendment 001 and the Bidders' Conference attachment.
- Q37. Am interested in GE Research Area – 5.6.3.1 Education and Skills Development. Can a proposal relevant to one of these topics be a further research extension on already gathered data?
- A37. Yes.
- Q38. Are we able to submit more than one grant as a centre would be my other question?
- A38. Yes, you may submit more than one **proposal**.
- Q39. Could you please illustrate the eligible entities for this new GE and GBV funding RFP. Are provinces eligible to apply as Canadian bidders?
- A39. Yes. I refer you to Solicitation Amendment 001, A10.

**END**