



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

*as instructed in the RFSO/RFSa solicitation
document, Component I, Part 2, article 2

Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Electronic Information Technology Professional Srv
Div/Div des srv professionnels en technologie de
l'information électronique
11 Laurier St. / 11 rue Laurier
Portage III 0A1 - 1
Gatineau
Québec
K1A 0S5

Title - Sujet TBIPS / SPICT	
Solicitation No. - N° de l'invitation EN578-170432/A	Date 2016-08-09
Client Reference No. - N° de référence du client 20170432	Amendment No. - N° modif. 003
File No. - N° de dossier 004ei.EN578-170432	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$EI-004-30363	
Date of Original Request for Supply Arrangement 2016-07-21 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2016-08-31	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
Address Enquiries to: - Adresser toutes questions à: IMOS MDAI	Buyer Id - Id de l'acheteur 004ei
Telephone No. - N° de téléphone (866) 930-4667 ()	FAX No. - N° de FAX (819) 956-7827
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

SOLICITATION AMENDMENT 003

This amendment is raised to:

- A. Correct a mistake in the French document**
- B. To clarify the the web links in the solicitation**
- C. Answer questions received from bidders**

A. Modification #5 was issued to correct a mistake in the French document. It does not apply to the English document.

B. Clarification #1

Due to a systems limitation, hyperlinks that had been embedded in the document can not be accessed. The web links within the document are identified as follows:

Component I Part 1

Section 2.3	Financial Administration Act	http://laws-lois.justice.gc.ca/eng/acts/f-11/
Section 2.3	Department of Public Works and Government Services Act	http://laws-lois.justice.gc.ca/eng/acts/p-38.2/FullText.html
Section 5.7	DCC Enrollment Instructions	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html

Component I Part 2

Section 1	Department of Public Works and Government Services Act	http://laws-lois.justice.gc.ca/eng/acts/P-38.2/index.html
Section 1.1	Standard Acquisition Clauses and Conditions (SACC) Manual	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual
Section 6	To access CPSS Data Collector Component (DCC)	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html

Component I Part 3

Section 1.2	Policy on Green Procurement	http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html
Section 1.3	To access CPSS Data Collector Component (DCC)	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html
Section 1.3	Easy Steps for Data Collector Component	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfcdd-sesdccc-eng.html

Component I Part 5

Section 3	Eligibility for Aboriginal Procurement Set Aside	http://www.aadnc-aandc.gc.ca/eng/1100100033060/1100100033061
Section 4B.	Ineligibility and Suspension Policy	http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
Section 4B.	Integrity Declaration Form	http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html
Section 4B. (i)	Ineligibility and Suspension Policy	http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
Section 6	Contracting Policy Notice 2012-2	http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/ContPolNotices/2012/10-31-eng.asp
Section 6	Guidelines on the Proactive Disclosure of Contracts	http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14676&section=text
Section 6	SACC M3025T (2014-11-27)	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/M/M3025T/8

Attachment A to Component I

M.5	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
-----	---------------------------	---

Attachment C to Component I

	CPSS Website	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/spc-cps-eng.html
	Supplier Easy Steps for Data Collector Component	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/espfcdd-sesdccc-eng.html

Attachment D to Component I

Section 01-1	Ineligibility and Suspension Policy	http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
Section 01-3b.	Declaration form for procurement	http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html
Section 01-4a.	Ineligibility and Suspension Policy	http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
Section 01-5	Declaration form for procurement	http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html
Section 02	Supplier Registration Information	https://srisupplier.contractscanada.gc.ca/index-eng.cfm?af=ZnVzZWVjdGlvdj1yZWdpc3Rlci5pbnRybyZpZD0y&lang=eng
Section 03	Department of Public Works and Government Services Act	http://laws-lois.justice.gc.ca/eng/acts/p-38.2/FullText.html
Section 12	Vendor Performance Policy	https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/section/8/180

Component II Part 6A

Section 1	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 3	Standard Acquisition Clauses and Conditions (SACC) Manual	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual
Section 6	Financial Administration Act	http://laws-lois.justice.gc.ca/eng/acts/f-11/
Section 6	Department of Public Works and Government Services Act	http://laws-lois.justice.gc.ca/eng/acts/p-38.2/FullText.html
Section 7	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 10	General Conditions 2020	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2020/active
Section 11 (a)	Annex 9.4 of the Supply Manual	https://buyandsell.gc.ca/policy-and-guidelines/supply-manual/annex/9/4
Section 13 (b)	PWGSC Accommodation directory	http://rehelv-acrd.tpsgc-pwgsc.gc.ca/rechercher-search-eng.aspx
Section 15	Regions and Metropolitan Areas definitions	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/dznrrm-dnzmra-eng.html

Component II Part 6B

Section 1.3 (ii)	ProServices Supply Arrangement	http://www.tpsgc-pwgsc.gc.ca/app-acq/sp-ps/index-eng.html
------------------	--------------------------------	---

Component III Part 7A

Section 1	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 3	Standard Acquisition Clauses and Conditions (SACC) Manual	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual
Section 6	Public Service Superannuation Act	http://laws-lois.justice.gc.ca/eng/acts/P-36/FullText.html
Section 6	Contracting Policy Notice 2012-2	http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/ContPolNotices/2012/10-31-eng.asp
Section 8	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 15 (b)	PWGSC Accommodation directory	http://rehelv-acrd.tpsgc-pwgsc.gc.ca/rechercher-search-eng.aspx
Section 17	Regions and Metropolitan Areas definitions	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/dznrrm-dnzmra-eng.html

Component III Part 7B

Section 1.5	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 1.6	Requirements for Services	http://www.tpsgc-pwgsc.gc.ca/app-acq/sptb-tbps/categories-eng.html
Section 1.6	Canadian Information Centre for International Credentials	http://www.cicic.ca/indexe.stm

Section 2	PWGSC-TPSGC 942, Call-up Against a Standing Offer	http://publiservice-app.pwgsc.gc.ca/forms/index.cfm?fuseaction=search.details&lang=e&display=5875
-----------	---	---

Component III Part 7C

Section 3	Standard Acquisition Clauses and Conditions (SACC) Manual	https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual
Section 4	TBS 330-23 Form - Personnel Screening Consent and Authorization	http://www.tbs-sct.gc.ca/tbsf-fsct/330-23-eng.asp
Section 6	Public Service Superannuation Act	http://laws-lois.justice.gc.ca/eng/acts/P-36/FullText.html
Section 6	Contracting Policy Notice 2012-2	http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/ContPolNotices/2012/10-31-eng.asp
Section 8 - vi.	Travel and Living of the Standing Offer	http://www.tpsgc-pwgsc.gc.ca/app-acq/spc-cps/rfdso-sotli-eng.html

C. Questions and Answers

Question 9:

We currently hold two TBIPS SA / SO's. One is under our company and another is our company in joint venture with another company.

- If we do not renew our JV RFSA, what would happen to any active contracts under that SA?
- Would they continue to remain active throughout the duration of the contract and any option periods even if the RFSA was not renewed?

Answer to Question 9:

- The contracts would not be cancelled or re-assigned.
- Yes

Question 10:

My company is an Existing TBIPS Supplier. As a result of the last Solicitation, I qualified for the SA Tier 1. If I want to become a SO Supplier for the same SA Tier 1 categories I already qualified for in the last solicitation, do I need to provide any substantiation or do I simply select SO in CPSS and insert the rates. Also, In the Submission Grid located in Component I, Part 3 – Bid Preparation Instructions, article 1.4; under which column would I fall?

Answer to Question 10:

In this case, the bidder would fall under column D. The Bidder cannot re-substantiate categories for which it is currently qualified for as 'Substantiated'.

Ensure that applicable regions and metropolitan areas have been identified for the SO and that Steps 1 through 16 in Attachment C are followed.

Question 11:

A lot of the links in the documents provided on Buy and Sell for the re-compete don't work. I have tried to cut and paste the links but they paste as garbled script. An example of this is the email address for enquires on page 7 of 15. This isn't a link for Outlook and nor can you copy and paste it into an email it pastes in as garbled script. Some of the links can be found by searching in Google but not all. Would it be possible to get a more workable copy of the document?

Answer to Question 11:

Please refer to Clarification #1 from this Solicitation Amendment.

Question 12:

12 a) The following questions are related to the category reference section of the DCC:

- (i) If an organization has TBIPS categories that are "Currently Substantiated" within the DCC, will those reference used previously be contacted again, or are they automatically issued/renewed via the grandfathering clause?
- (ii) If an organization is intending to submit a bid for Tier 2 and is a current Tier 1 Supplier, are categories that are "Currently Substantiated" under Tier 1 to be marked as "Currently Substantiated" under the Tier 2 category on the DCC?
- (iii) The instructions within the portal page instruct bidding firms to leave the email 2 field blank. This could be interpreted as an opportunity for bidding firms to provide a backup reference. Please confirm that this should be followed for all categories.
- (iv) Please provide clarity for the bottom fields of the page marked "Name of Subsidiary" and "Name of Resource". Under what circumstances should these fields be completed for a referenced category?

12 b) The following questions are related to M.4 TOTAL CUMULATIVE VALUE BILLED (TCVB) section of the RFP:

- (i) The RFP states that the TCVB should be "within the last three years immediately prior to the closing date". Please confirm that organizations are able to count total values billed against specific projects or contracts that started before the three year threshold, so long as the end date of the referenced projects or contracts fall within the three year threshold.
- (ii) Please confirm that the closing date for this response of August 31st, 2016 is a firm date that will not be changed or if it is, that the acceptable threshold for the three year period will remain from this date as it relates to this criteria.

Answer to Question 12:

12 a)

- (i) The Grandfather Certification would apply to these categories. References will not be verified for categories that the Bidder is currently qualified for as "substantiated".
- (ii) Yes. (Note: To identify a category as 'currently substantiated' or 'currently unsubstantiated', you must first identify the Stream as 'currently offered'.)
- (iii) Bidders are instructed to leave "Email-2" blank. If Canada is unable to reach the reference provided, Canada will seek clarification from the Bidder to obtain updated contact information for that reference, or will request a replacement for that reference if applicable.

- (iv) As stated in the RFSO/RFSA, Attachment A, M.5 Identification of Categories, article 2; *"Where the Bidder is a parent company, Canada will consider Categories previously provided and resources billed by a subsidiary"*. If this applies, then the Bidder is instructed to provide the name of the subsidiary in the field titled "Name of Subsidiary".

"Name of Resource" is the name of the individual who provided the services to the client under the contract/project being used to qualify for that category. Bidders have the option to provide this information or to leave it blank.

12 b)

- (i) That is correct. Please refer Solicitation Amendment 002, Answer to Question 5a)
- (ii) In the event that Canada extends the closing date, the beginning of the 3 year window would not change and the end of the 3 year window would be expanded to include the extra time.

Question 13:

Please advice (sic) if it's allowed to use the same project for different consulting categories. For example, for stream 4 the same project fit both the business consulting and business analyst category. Would it be possible to use that same project for both those categories.

Answer to Question 13:

The same project may be used for multiple categories however regardless of whether an individual task appears under more than one category, the tasks associated to the work performed must closely match the TBIPS category descriptions.

Question 14:

If, per para 2.5, this is the final re-compete for the TBIPS SO and it will only be valid for a single year, would Canada please advise in general terms its intended procurement strategy for similar requirements beyond that period?

Answer to Question 14:

Canada will continue to acquire these services using the TBIPS Supply Arrangements for values that exceed the NAFTA threshold and the ProServices Supply Arrangements for requirements valued up to and including the NAFTA threshold. The NAFTA Threshold is currently valued at \$89,600 CAD.

Question 15:

May we please know the estimated award dates for Tbips and Sbips for our online submissions?

Answer to Question 15:

Due to a number of unknown factors at this time, Canada is estimating that the results of this TBIPS re-compete will be awarded between November 2016 and January 2017.

Question 16:

Our company currently has a number of references on file for our tier 1 with TBIPS SA, so our question is will we need to supply new substantiated references for all streams or just the difference of what is requested for the tier 2.

Answer to Question 16:

Currently substantiated categories do not require re-substantiation under the same bid that is being grandfathered. Categories that were previously awarded as substantiated must be identified as "Currently Substantiated" in the Tier 2 portion of your bid. Please refer to Attachment A, M.5 Identification of Categories, article 3 and to Attachment C Guide to CPSS Supplier Module for Technical and Financial Responses Steps 1 through 20.

Question 17:

As the submission will be submitted through the DCC and as well email, can PWGSC clarify which email address the Certifications must be sent to (Bidders statement, Grandfather Certification, Integrity Provision Certification)?

Answer to Question 17:

Please refer to Question and Answer #8 from Solicitation Amendment 002.

Question 18

18 a): To qualify a JV for Tier 2 please confirm that each member does not have to achieve \$12 million in TCVB over the previous 3 years but rather the total of all JV members TCVB must exceed \$12 million.

18 b): Does TCVB include or exclude taxes?

Answer to Question 18:

18 a): Please refer to Attachment A, M.4 Total Cumulative Value Billed, article 2.

18 b): The TCVB excludes taxes.

Question 19: Mandatory Criteria M.5 of the solicitation states:

"An existing SO and/or SA Holder cannot re-substantiate a grandfathered category from a previous solicitation if that Category was awarded as 'substantiated'.

For example: A Bidder is currently qualified for a Category A.1 as 'substantiated'. The Bidder cannot re-qualify for A.1 as 'substantiated' through this bid submission. The Bidder would identify Category A.1 as 'currently substantiated' in its DCC bid.

However, an existing SO and/or SA Holder can substantiate a grandfathered category from a previous solicitation if that Category was awarded as 'unsubstantiated'. Any reference submitted for such a Category will be evaluated, and the result of the evaluation will prevail over the information provided in a previous solicitation."

19 a): If a category that we previously bid for a substantiated was found non-compliant due to a non-responsive reference, how should we identify this category in this bid?

19 b): Since we are using the Grandfather certification option, can you confirm that we need only provide the references for those categories that we are bidding for as 'newly substantiated'.

Answer to Question 19:

19 a): You would identify this category as 'Newly Substantiated'.

19 b): Correct

All other terms and conditions remain unchanged.