



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
RCMP - F Division
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - N° de FAX:
(306) 780-5232

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

Title – Sujet: Refuse and Recycling Services		Date June 01, 2015
Solicitation No. – N° de l’invitation M5000-6-0679/A		
GETS Reference No. - No. De Référence du SEAG PW-15-00685986		
Solicitation Closes – L’invitation prend fin		
At /à :	2:00 pm	Central Standard Time (CST)
On / le :	July 14, 2015	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services Royal Canadian Mounted Police, Depot Division, F Division Headquarters Building, Regina Laboratory Building and Air Services Building Regina, SK		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Teresa Hengen		
Telephone No. – No. de téléphone 306-780-8179		Facsimile No. – No. de télécopieur 306-780-5232
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée See Herein Voir aux présentes	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l’entrepreneur:		
Telephone No. – No. de téléphone		Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)		
Signature		Date



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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

2. Statement of Work

The Work to be performed is detailed under Annex A of the resulting contract clauses.

3. Site Visit

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for the site visit to be held at the Fort Dufferin which is accessible through the Bonner Drive gate on June 16, 2015 at 01:30 p.m.

Security identification tags are to be picked up from the Security Administration Unit at Fort Dufferin. Government issued photo identification must be provided when picking up security identification tags.

Bidders may be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

4. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

5. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.



Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by email to RCMP will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:



Type or legibly print the Bidder's full business name, address, telephone number, fax number and sign and date the offer form in the space provided for that purpose on page 1 of the Request for Proposal and submit along with the Financial Bid.

Section I: Financial Bid (one hard copy)
Section II: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

For a building and container list please contact the Contracting Authority.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Financial Evaluation

(A1 x 12)+(A2 x 6)+(A3 x 16)+(A4 x 3)+(A5 x 1)+(A6 x 5)+(A8 x 1)+(B1 x 46)+(B2 x 60)+(B3 x 56)+(B4 x 20)+(B5 x 2)+(B6 x 2)+(B8 x 2)+(C1 x 3)+(C2 x 3)+(D1 x 12)+(D2 x 6)+(D3 x 16)+(D4 x 3)+(D5 x 1)+(D6 x 5)+(D8 x 1)+(E1 x 64)+(E2 x 60)+(E3 x 56)+(E4 x 20)+(E5 x 2)+(E6 x 2)+(E8 x 2)+(F1 x 3)+(F2 x 3)+ (G1



$x 12)+(G2 \times 6)+(G3 \times 16)+(G4 \times 3)+(G5 \times 1)+(G6 \times 5)+(G8 \times 1)+(H1 \times 64)+(H2 \times 60)+(H3 \times 56)+(H4 \times 20)+(H5 \times 2)+(H6 \times 2)+(H8 \times 2)+(I1 \times 3)+(I2 \times 3)+(J1 \times 12)+(J2 \times 6)+(J3 \times 16)+(J4 \times 3)+(J5 \times 1)+(J6 \times 5)+(J8 \times 1)+(K1 \times 64)+(K2 \times 60)+(K3 \times 56)+(K4 \times 20)+(K5 \times 2)+(K6 \times 2)+(K8 \times 2)+(L1 \times 3)+(L2 \times 3)=$ Total Evaluated Price

These numbers are estimated usage for cost evaluation purposes only and do not constitute a guarantee or commitment on behalf of Canada of the quantity or amount to be used under the Contract.

SACC Manual Clause A0220T (2013-04-25), Evaluation of Price

2. Basis of Selection

2.1 A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

3. Security Requirement

1. Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid security clearance as indicated in Part 6 - Resulting Contract Clauses;
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.

2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the [Departmental Standard Procurement Documents](#) Website.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.



1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's](http://www.hrsdc.gc.ca) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Former Public Servant Certification

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "*former public servant*" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"*lump sum payment period*" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.



"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c.C-17, the [Defence Services Pension Continuation Act](#), 1970, c.D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c.R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c.R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c.M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

1.1 The following security requirement (SRCL and related clauses) applies and form part of the Contract.

The Contractor must:

- a) Provide personal data including the full name, date of birth, present address and other data as requested by the RCMP representative, for each person working on this project if requested. This information will be used for security clearance purposes. Fingerprinting may be required. This information is required to be provided within three (3) days of request.



b) Ensure that one person working on site holds a Reliability Status Security Clearance and all other persons working onsite hold a valid Facility Access with Escort Security Clearance issued by RCMP Departmental Security.

c) Ensure security identification tags are picked up each morning and dropped off each night at Fort Dufferin during the performance of all work on RCMP grounds, if required. Government issued photo identification must be provided when picking up security identification tags.

The contractor SHALL NOT remove or make copies of any DESIGNATED or CLASSIFIED information or assets from the identified work site(s).

2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3.1 General Conditions

2010C (2014-09-25), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 27 - Code of Conduct and Certifications - Contract of 2010C referenced above is amended as follows:

Delete subsection 27.4 in its entirety.

4. Term of Contract

4.1 Period of the Contract

The period of Contract is from January 01, 2016 to December 31, 2017.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two additional one year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.



5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Teresa Hengen
Procurement Officer
Royal Canadian Mounted Police
Corporate Management Branch
5600 - 11th Ave
Regina, SK S4P 3K7
Telephone: 306-780-8179/Facsimile: 306-780-5232

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority (to be completed upon award of contract)

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative (to be completed upon award of contract)

6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7. Payment

7.1 Basis of Payment

Refer to Annex B, Basis of Payment



7.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

7.3 Monthly Payments

SACC Manual clause H1008C (2008-05-12) Monthly Payments

7.4 SACC Manual Clauses

A9117C (2007-11-30) T1204-Direct Request by Customer Department

8. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- (a) The original must be forwarded to the attention of the Project Manager at the address below for certification and payment:

RCMP Depot Division
Attn: Works
PO Box 6500, 5600 – 11th Ave
Regina, SK S4P 2K7

- (b) The costs must be broken down between locations, as follows:

Invoices must show a breakdown of service provided including building name, building number, container size, rental charge, number of pickups and pick up cost.

9. Certifications

9.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;



- (b) the general conditions 2010C (2014-09-25), General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Security Requirements Check List;
- (f) the Contractor's bid dated _____ (to be completed upon award)

12. Procurement Ombudsman

12.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

12.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

13. SACC Manual Clauses

- A9019C (2011-05-16) Hazardous Waste Disposal
- A9068C (2010-01-11) Government Site Regulations
- G1005C (2008-05-12) Insurance



Annex A Statement of Work

For the rental of various containers and service for pickup and dispose of refuse and recyclable materials on a regular schedule and as and when required for the Royal Canadian Mounted Police Academy-Depot Division, F Division Headquarters Building, Regina Laboratory Building and Air Services Building located in Regina, Saskatchewan, in accordance with the requirements, specifications, terms and conditions detailed herein.

1. The Contractor must comply with all applicable bylaws, rules, regulations and codes of Local, Provincial, Federal Authorities and dispose of refuse and recyclable materials in an environmental-friendly manner.
2. The Contractor is responsible for cleaning up any spillage during loading or in transit.
3. The Contractor must assume responsibility for any damage to RCMP property caused by their employees.
4. Cleaning and deodorizing of contractor's containers must be included at no charge.
5. Any changes to sizes or numbers of containers will be requested by the Project Manager.
6. Additional pickups, as and when required, will be requested by the Project Manager.
7. Invoices must show a breakdown of service provided including building name, building number, container size, rental charge, number of pickups and pick up cost.

Email teresa.hengen@rcmp-grc.gc.ca to obtain a list of containers and pickup schedule.



**Annex B
Basis of Payment**

All rates are to be provided in Canadian Dollars, GST/HST and Fuel/Environmental Charges extra, rates to include, but not limited to, labour, equipment, transportation, supervision, disposal fees, permits and travel time.

The period of the Contract is from January 01, 2016 to December 31, 2017 plus two (2) additional twelve (12) month option periods.

Year One

A) Container Rental

	UNIT PRICE PER MONTH
1. Container Rental, 4 FL	\$ _____/EA
2. Container Rental, 6 FL	_____/EA
3. Container Rental, 4 FR	_____/EA
4. Container Rental, 6 FR	_____/EA
5. Container Rental, 20 YD	_____/EA
6. Container Rental, 30 YD	_____/EA
7. Container Rental, 40 YD	_____/EA
8. Container Rental, 3 YD Compactor	_____/EA

B) Firm, all inclusive pick up and disposal rate for containers:

	UNIT PRICE
1. 4 FL Container	\$ _____/Pick up
2. 6 FL Container	_____/Pick up
3. 4 FR Container	_____/Pick up
4. 6 FR Container	_____/Pick up
5. 20 YD Container	_____/Pick up
6. 30 YD Container	_____/Pick up



- 7. 40 YD Container _____/Pick up
- 8. 3 FL Compactor Container _____/Pick up

C) Delivery Charge for Containers:

- 10. Roll Off Containers \$_____/EA
- 11. Front Load Containers \$_____/EA

Year Two

D) Container Rental

- | | UNIT
PRICE
PER
MONTH |
|-------------------------------------|-------------------------------|
| 1. Container Rental, 4 FL | \$_____/EA |
| 2. Container Rental, 6 FL | _____/EA |
| 3. Container Rental, 4 FR | _____/EA |
| 4. Container Rental, 6 FR | _____/EA |
| 5. Container Rental, 20 YD | _____/EA |
| 6. Container Rental, 30 YD | _____/EA |
| 7. Container Rental, 40 YD | _____/EA |
| 8. Container Rental, 3 YD Compactor | _____/EA |

E) Firm, all inclusive pick up and disposal rate for containers:

- | | UNIT
PRICE |
|--------------------|-----------------|
| 1. 4 FL Container | \$_____/Pick up |
| 2. 6 FL Container | _____/Pick up |
| 3. 4 FR Container | _____/Pick up |
| 4. 6 FR Container | _____/Pick up |
| 5. 20 YD Container | _____/Pick up |
| 6. 30 YD Container | _____/Pick up |



- 7. 40 YD Container _____/Pick up
- 8. 3 FL Compactor Container _____/Pick up

F) Delivery Charge for Containers:

- 10. Roll Off Containers \$_____/EA
- 11. Front Load Containers \$_____/EA

Option Year One

G) Container Rental

- | | UNIT
PRICE
PER
MONTH |
|-------------------------------------|-------------------------------|
| 1. Container Rental, 4 FL | \$_____/EA |
| 2. Container Rental, 6 FL | _____/EA |
| 3. Container Rental, 4 FR | _____/EA |
| 4. Container Rental, 6 FR | _____/EA |
| 5. Container Rental, 20 YD | _____/EA |
| 6. Container Rental, 30 YD | _____/EA |
| 7. Container Rental, 40 YD | _____/EA |
| 8. Container Rental, 3 YD Compactor | _____/EA |

H) Firm, all inclusive pick up and disposal rate for containers:

- | | UNIT
PRICE |
|--------------------|-----------------|
| 1. 4 FL Container | \$_____/Pick up |
| 2. 6 FL Container | _____/Pick up |
| 3. 4 FR Container | _____/Pick up |
| 4. 6 FR Container | _____/Pick up |
| 5. 20 YD Container | _____/Pick up |



- 6. 30 YD Container _____/Pick up
- 7. 40 YD Container _____/Pick up
- 8. 3 FL Compactor Container _____/Pick up

I) Delivery Charge for Containers:

- 10. Roll Off Containers \$ _____/EA
- 11. Front Load Containers \$ _____/EA

Option Year Two

J) Container Rental

- | | UNIT
PRICE
PER
MONTH |
|-------------------------------------|-------------------------------|
| 1. Container Rental, 4 FL | \$ _____/EA |
| 2. Container Rental, 6 FL | _____/EA |
| 3. Container Rental, 4 FR | _____/EA |
| 4. Container Rental, 6 FR | _____/EA |
| 5. Container Rental, 20 YD | _____/EA |
| 6. Container Rental, 30 YD | _____/EA |
| 7. Container Rental, 40 YD | _____/EA |
| 8. Container Rental, 3 YD Compactor | _____/EA |

K) Firm, all inclusive pick up and disposal rate for containers:

- | | UNIT
PRICE |
|--------------------|------------------|
| 1. 4 FL Container | \$ _____/Pick up |
| 2. 6 FL Container | _____/Pick up |
| 3. 4 FR Container | _____/Pick up |
| 4. 6 FR Container | _____/Pick up |
| 5. 20 YD Container | _____/Pick up |



- 6. 30 YD Container _____/Pick up
- 7. 40 YD Container _____/Pick up
- 8. 3 FL Compactor Container _____/Pick up

L) Delivery Charge for Containers:

- 10. Roll Off Containers \$_____/EA
- 11. Front Load Containers \$_____/EA



Annex C
Security Requirement Checklist
(Attached as separate document)