

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier Street / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**Revision to a Request for a Standing Offer**  
**Révision à une demande d'offre à commandes**  
Regional Master Standing Offer (RMSO)  
Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Procurement Strategies Division / Division des stratégies d'acquisition  
11 Laurier St. / 11, rue Laurier  
Place du Portage, 11C1  
Phase III, Tower C  
Gatineau  
Quebec  
K1A 0S5

<b>Title - Sujet</b> Temporary Help Services	
<b>Solicitation No. - N° de l'invitation</b> E60ZN-110002/F	<b>Date</b> 2014-03-11
<b>Client Reference No. - N° de référence du client</b> E60ZN-110002	<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> 002zn.E60ZN-110002	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZN-002-26793	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale 2014-01-13	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-12-31</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Riley, Stephanie	<b>Buyer Id - Id de l'acheteur</b> 002zn
<b>Telephone No. - N° de téléphone</b> (819) 956-1678 ( )	<b>FAX No. - N° de FAX</b> (819) 997-2229
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> AS SHOWN IN THE RESULTING CALL-UPS	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

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**THIS AMENDMENT 001 IS RAISED TO AMEND THE RFSO AND ANSWER QUESTIONS**

**AMENDMENT**

This amendment is raised to incorporate the Integrity Provisions formerly referred to as the Code of Conduct into the solicitation effective March 1, 2014

**TABLE OF CONTENTS**

**Delete:**

**PART 5 - CERTIFICATIONS**

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer
2. Additional Certifications Precedent to Issuance of a Standing Offer

**Replace with the following:**

**PART 5 - CERTIFICATIONS**

1. Certifications Required Precedent to Issuance of a Standing Offer
2. Additional Certifications Required Precedent to Issuance of a Standing Offer

On page 19

**Delete:**

**PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.and.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

**1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer**

**1.1 Code of Conduct and Certifications - Related documentation**

**1.1.1** By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2006/15>). The related documentation therein required will assist Canada in confirming that the certifications are true.

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Offerors must submit a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2006 and 2007.

## **2. Additional Certifications Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

### **Replace with the following:**

#### **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

## **1. Certifications Required Precedent to Issuance of a Standing Offer**

### **1.1 Integrity Provisions - Associated Information**

**1.1.1** By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2006/16>) 2006). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

## **2. Additional Certifications Required Precedent to Issuance of a Standing Offer**

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to comply with the request of the Standing Offer Authority and to provide the certifications within the time frame provided will render the offer non-responsive.

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## 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### Delete:

#### 3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

#### Insert:

#### 3.1 General Conditions

2005 (2014-03-01) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

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### 13. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

#### Delete:

- (c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services;
- (d) the general conditions 2010B (2013-06-27), General Conditions - Professional Services (Medium Complexity)

#### Insert:

- (c) the general conditions 2005 (2014-03-01), General Conditions - Standing Offers - Goods or Services;
- (d) the general conditions 2010B (2014-03-01), General Conditions - Professional Services (Medium Complexity)

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### B. RESULTING CONTRACT CLAUSES

#### Delete:

#### 2.1 General Conditions

2010B (2013-06-27), General Conditions - Professional Services (Medium Complexity) apply to and form part of the Contract.

#### Insert:

#### 2.1 General Conditions

2010B (2014-03-01), General Conditions - Professional Services (Medium Complexity) apply to and form part of the Contract.

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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**

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## QUESTIONS AND ANSWERS

### QUESTION 001:

We a newly approved vendor to Tier 1, TBIPS, SA and was reviewing the requirements associated to bidding on the Temporary Help Service Solicitation, which has led me to (1) specific question.

The Solicitation states the bidders at minimum must demonstrate; / at minimum of 20 different temporary help resource, which are billing to at min. 3 clients to begin qualifications

If an employee of our company ABC Inc., formerly worked with another company in the National Capital Region, and was that company's key contact to supplying numerous qualified Temporary Help Resources, can you identify how/would ABC Inc., be able to utilize these awarded bids, in an effort to declare as successful placements and qualification merit to our bid, to meeting minimum 20 placements?

### ANSWER 001:

The offeror may provide temporary help resource names to demonstrate placement(s) for an applicable classification for which your legal entity company (ABC Inc.) has been paid for the services rendered in the National Capital Area. It is not clear if your company (ABC Inc) and the other company are in a joint venture arrangement. Therefore, if your legal entity is part of a joint venture that is submitting an offer to this solicitation, the temporary help resource names provided by any joint venture member will be considered and each joint venture member must have previously provided at least one (1) of the classifications demonstrated in the offer for a stream.

#### As per **Attachment 1 to Part 4, Mandatory Evaluation Criteria, M2A, M2B**

"Experience of the Offeror: The Offeror may provide up to a maximum of 40 temporary help resource names but must provide a minimum of 20 different temporary help resource names that are compliant.

In order for a resource to be compliant:

Each resource must have worked a minimum of 37.5 hours between May 20, 2005 and solicitation closing date inclusively rendering services for which the Offeror received payment. Services of the above 20 compliant temporary help resource names must have been billed to a minimum of 3 different clients located in the National Capital Area."

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**