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11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Special Projects/Projets Spéciaux

11 Laurier St./11, rue Laurier

Place du Portage/, Phase III

Floor 10C1/Étage 10C1

Gatineau

Québec

K1A 0S5

Title - Sujet INSURANCE & RISK MANAGEMENT	
Solicitation No. - N° de l'invitation EN578-121746/B	Date 2013-11-13
Client Reference No. - N° de référence du client 20121746	Amendment No. - N° modif. 001
File No. - N° de dossier 109zI.EN578-121746	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-109-26531	
Date of Original Request for Supply Arrangement 2013-11-01 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-10-31	
Address Enquiries to: - Adresser toutes questions à: Stephen, Renee	Buyer Id - Id de l'acheteur 109zI
Telephone No. - N° de téléphone (819) 956-6973 ()	FAX No. - N° de FAX (819) 956-2675
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This Amendment is raised to provide clarification and answers to questions from potential suppliers.

Under Part 4 - Evaluation Procedures and Basis of Selection; 1.0 Evaluation Procedures (1.1.1)

DELETE:

Tables 1 and 2 in entirety

INSERT:

Table 1		
MT1 - Projects		
#	Mandatory Technical Criteria	Arrangement Preparation Instructions
MT1.1	The Supplier must have provided the services for Risk Management Process Services and/or Insurance and Risk Consulting Services, as defined in Annex A - Statement of Work, over the past 5 years from the Supplier's Arrangement submission date.	<p>In order to demonstrate compliance, the Supplier must submit the following information for each category that it wants to be considered for a Supply Arrangement:</p> <p>a) A description of 1 completed project per category that demonstrates its experience as defined in Annex A - Statement of Work, over the past 5 years from the Supplier's Arrangement submission date.</p> <p>Suppliers may submit a project for:</p> <ul style="list-style-type: none"> i) Risk Management Process Services - Procurement; ii) Risk Management Process Services - Real Property Management; iii) Risk Management Process Services - Corporate Management; iv) Risk Management Process Services -Delivery of public services to stakeholders external to the government; v) Insurance and Risk Consulting Services; <p>b) Start and end dates (month/year); c) Client organization name; d) Client representative name; and e) Client representative telephone number and e-mail address.</p>

Table 2

MT2 - Fees

#	Mandatory Technical Criteria	Arrangement Preparation Instructions
MT2.1	<p>The Supplier must have billed, over the past 5 years from the Supplier's Arrangement submission date, a minimum cumulative total amount of \$250,000.00 in risk consulting fees (Canadian dollars, GST/HST excluded) relative to supplied Risk Management Process Services and/or Insurance and Risk Consulting Services.</p>	<p>In order to demonstrate compliance the Supplier must submit completed risk consulting projects that include the following:</p> <ul style="list-style-type: none"> a) Name and overview of the project; b) Start and end dates (month/year); c) Amount billed for risk management consulting fees; d) Client organization name; e) Client representative name; and f) Client representative telephone number and e-mail address. <p>There is no limit on the number of projects that a Supplier can submit in order to meet the Mandatory Technical Criteria.</p>

Solicitation No. - N° de l'invitation

EN578-121746/B

Client Ref. No. - N° de réf. du client

20121746

Amd. No. - N° de la modif.

001

File No. - N° du dossier

109zLEN578-121746

Buyer ID - Id de l'acheteur

109z1

CCC No./N° CCC - FMS No/ N° VME

Question 1:

1) Can vendors submit their applications for both streams under the same proposal, or must two separate proposals be submitted for each stream?

Answer 1:

A bidder is able to submit the necessary requirements under one technical proposal but must provide a separate project to be evaluated for each category in which it wants to be considered.

For example, if a bidder would like to qualify for Stream 1 - Category 2: Real Property Management and Stream 2 - Category 1: Insurance and Risk Consulting Services, a project demonstrating Real Property Management experience and a project demonstrating Insurance and Risk Consulting experience (containing all information as outlined in MT1) must be submitted.

Question 2:

2) Are vendors allowed to use the same project(s) for both streams to demonstrate the mandatory requirements?

Answer 2:

Yes, Suppliers may use the same project for multiple categories provided it demonstrates the Supplier's experience as defined in Annex A - Statement of Work.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.